

ORDER FORM INDEX - 2012

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* .	
	dicates that SES is the exclusive provider of these services at the Sands Expo & Convention Center. se forms and services are likely to be particulary important to you.
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Dear Future Exhibitor:

Welcome to the Sands Expo & Convention Center! We have created this brochure for your convenience in ordering services for your 2012 event. Included are order forms and informational/instructional sheets. We hope you find this brochure to be a tool that will assist you in the preparation of your booth space.

Listed below is a synopsis of Specialized Event Services (SES) departments and capabilities at the Sands Expo & Convention Center (SECC):

BUSINESS CENTER An exclusive, full-service center for reliable business support services including sundries, photocopies, fax transmissions, office supplies, and shipping. For your convenience, we are located in the main Ground Lobby of the SECC.

CATERING As the exclusive provider for all food and beverage needs, our services range from meeting room coffee service and booth service to receptions, cocktail parties, and banquets.

CONVENTION SERVICES/BOOTH CLEANING SERVICES SES is also the exclusive cleaning contractor. We offer full booth cleaning services with a professionally-trained staff to ensure quality cleaning.

FLORAL & PLANT A full-service floral department which can provide a wide variety of plants and floral designs. Combine this with special effects such as fog, bubbles, sound, special lighting, waterfalls and fountains, and your booth will be widely admired.

TECHNICAL SERVICES Specialized Event Services is pleased to provide a complete range of services for your booth, event, or meeting; utilizing equipment that is the cutting edge in technology for the trade show and convention industry. Technical services include electrical, Internet services, telecommunication, truss and lighting rental, booth lighting, hanging sign service, full-service audio/visual rentals, video signal distribution, compressed air, and water and drain service.

We at the Sands Expo & Convention Center hope that your experience with us will be rewarding and enjoyable. If you have any questions regarding this brochure or placing orders with our Order Processing department, please call 702-733-5070.

Sincerely,

Jeff Zamaria
Director of Events



HELPFUL HINTS

SAVE MONEY

You can save money by placing your orders by 5PM PST twenty-one (21) calendar days prior to the show opening date. Full payment must be included to receive advance rates. Orders received after the cut-off will be invoiced at the show site rate where applicable.

Orders may be mailed to: Sands Expo & Convention Center

Order Processing Department

201 Sands Avenue Las Vegas, NV 89169

Orders may be faxed to: 702-733-5568

Please indicate total number of pages faxed to ensure complete order was

received.

SEND ACCURATE INFORMATION

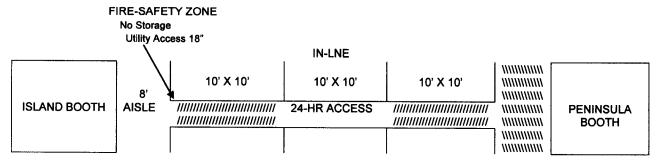
It is very important that we receive accurate and detailed information. Where indicated, please complete installation date requirements, labor dates, and all other pertinent information. If your booth number changes prior to event move-in, please notify SECC in writing with your company name, prior booth number, and new booth number. We also request that you send us a floorplan indicating where you require any electrical service; telecommunication services; and compressed air, water, and drain requirements. If you are placing orders for hanging applications, we will need more detailed prints for this service.

ALLOW US TO ASSIST YOU

If you have questions regarding any of our services that we did not adequately address in this service brochure or on any of the forms, please feel free to contact our offices for additional information. You can call us at: 702-733-5070. We are pleased to assist you with all of your on-site services.

EXHIBIT SPACES

There are three major types of exhibit space (or booth types) used at trade shows, conventions, and events. You will find these types of booths mentioned in several of the service forms you will be completing. The following are the standard installations for electrical; Internet; compressed air, water, and drain service; and telecommunication service:



Standard installation for services are as indicated above. Line (in-line) booths and peninsula booths will have electrical outlets, telephone lines, and compressed air, water, and drain outlets placed at the back of the booth. For island booths, you should send a floorplan which indicates the one main location for your services. If no floorplan is received for island booths, we will designate the center of the booth (or another location at our discretion) as the primary location. Changes in service location and multiple locations for service will be charged the appropriate time and materials rate.



CREDIT CARD AUTHORIZATION/METHOD OF PAYMENT FORM 2012

Mail or fax forms with payment to:

SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.

201 SANDS AVENUE • LAS VEGAS, NV 89169

P: 702-733-5070 • F: 702-733-5568

Please indicate total number of pages faxed to ensure complete order was received.

EVENT DATES

ORDER ONLINE AT WWW.SANDSEXPO.COM

EVENT NAME: MACA Fahruary 20	40	EVENT DATES	Ech 60	2012	BOOTH#/MI	G. ROOM
EXHIBITING CO. NAME:	1 60. 0-0, 2012					
EXHIBITING CO. NAME:		HALL LOCATION	ON:			
STREET ADDRESS:	CITY:	<u> </u>		STATE:	ZIP:	
TELEPHONE:	FAX:			E-MAIL:		
ORDERED BY:		SIGNAT	TURE:			
(Print Name) IMPORTANT: TO RECEIVE ADVANCE DISCOU	NT PRICES. SES MUST RI	CEIVE YOUR ORDE	R WITH FULL P	AYMENT BY 5	PM PST 21 CALE	NDAR
DAYS PRIOR TO SHOW OPENING DATE TO EN	SURF AVAILABILITY. AL	LOTHER ORDERS V	VILL BE DROCE	SSED AT THE	SHOW SITE DATE	NO
CREDITS WILL BE ISSUED ON SERVICES INSTA PRIOR TO REQUESTED DATE OF SERVICE TO	ALLED AS ORDERED EVE AVOID A 25% CANCELAT	N THOUGH NOT US:	ED. CANCELAT	'ION(S) MUST E	BE RECEIVED 24 H	IOURS
CONSIDERATION, ALL SERVICE CONCERNS M	UST BE MADE KNOWN DI	JRING THE SHOW.			E. FOR OREDIT	
METHOD OF PAYMENT & AUTHO	RIZATION (will be	used for all SE	S services v	ou order o	r incur):	
			•		•	
☐ Cash ☐ Check No MAKE PAY INTERNATIONAL CUSTOMERS, PLEASE PAY	ABLE TO: SANDS EXPO & CO	INVENTION CENTER. I	MUST BE RECEIVE	ED 14 DAYS PRIC	R TO SHOW OPENIN	G DATE.
		INMISTER. CHECKS D	RAWN ON INTERP	IA I KNAL BANK	S WILL NO! BE ACC	EPTEU.
☐ Credit Card (please complete information				_		
☐ Personal Credit Card: ☐ MasterCard		☐ Discover	☐ Diners (☐ American Ex	•
☐ Company Credit Card: ☐ MasterCard	□ VISA	☐ Discover	☐ Diners (Club	☐ American Ex	press
Account Number:						
Expiration Date:	ardholder's Name:					L
Cardholder's Signature:						
Cardholder's Billing Address:						
						
City/State/Zip:						
IF YOU WILL NOT BE ATTENDING THE EVENT, OTHER AUTHORIZED SIGNER(S):	PLEASE INDICATE PERS	ON(S) AUTHORIZED	TO SIGN ON Y	OUR BEHALF.		
Print Name				· · · · · · · · · · · · · · · · · · ·		
rint name		Signature				
Print Name		Signature		·		
SERVICES TO BE COVERED BY	THIS CARD: 🗆 AL	L				
☐ AUDIO/VISUAL	☐ ELECTRICAL	– ALL	1	TELECOM	MUNICATIONS	- ALL
☐ BOOTH CLEANING SERVICES	☐ EQUIPME	NT		☐ CALL		
☐ BOOTH LIGHTING	☐ LABOR			OUT		
☐ BUSINESS CENTER SERVICES	☐ MATERIAI	LS	1	☐ TRUSS/LIC	GHTING RENTAI	L
☐ CABLE/HDTV/SATELLITE	☐ OUTLETS			□ EQUI	PMENT	
☐ CATERING	☐ PLANT AND F	LORAL		□ LABC	R	
☐ HANGING APPLICATIONS	□ PLUMBING SI	ERVICES		☐ MATE	RIALS	
□ INTERNET	☐ AUTOMAT	TED SPRINKLER S	YSTEM	□ OUTL	ETS	
OTHER						

OTHER INFORMATION

For Exhibitors who have arranged for an exhibit house or third party agent to handle your display and pay for services, SECC and/or SES agrees to charge this third party agent. However, the Exhibitor and their designated agent must both complete the "Third Party Agent" form.

All invoices need to be settled prior to show close unless special billing privileges have been established with the Sands Expo & Convention Center. Credits will not be issued on services installed as ordered even though not used. Cancelation(s) must be received 24 hours prior to requested date of service to avoid a 25% cancelation fee. Please review all work orders and invoices prior to leaving show site. For credit consideration, all service concerns must be made known during the show. Please read all forms thoroughly for all instructions and conditions prior to placing orders.

THIS FORM CAN BE USED FOR SERVICES DELIVERED TO THE SANDS EXPO & CONVENTION CENTER AND/OR THE VENETIAN HOTEL.



SPECIALIZED EVENT SERVICES (SES) SCOPE OF WORK - 2012

SCOPE OF WORK PROVIDED AS AN EXCLUSIVE SERVICE THROUGH SPECIALIZED EVENT SERVICES AT THE SANDS EXPO & CONVENTION CENTER (SECC) AND THE VENETIAN RESORT-HOTEL & CASINO.

- 1. Assembly, installation, and dismantle of all attachments to ceilings or walls to include, but not limited to, chain hoists and dead hang points for such items as drapery; scenery; banners; electrical and non-electric signs; truss; lighting; cabling; and projection, audio, and video equipment.
- Assembly, attachment, and dismantle of all equipment and cabling to all ceiling and wall attachments. This
 includes, but not limited to, truss systems, lighting, video, audio, special effects gear, screens, display
 monitors, lasers, drapery, scenery, banners, and signage including all adjustment, repairs or replacement to
 said equipment.
- 3. Assembly and dismantle of all floor truss systems. This includes attachment of all equipment and cabling as described in Item #2.
- 4. Assembly, installation, and dismantle of all floor-supported items that exceed 16' from floor such as drapery, scenery, banners, and electrical and non-electric signs.
- 5. Assembly, installation, and dismantle of all lighting for stages, display areas, events, booth areas, including models, sales demos, various types of specialty lighting that are used in displays, events, presentation, productions, and entertainment that takes place within the confines of the facility including all adjustments, repairs, or replacement to said equipment and the operation of such equipment.
- 6. Operation of all lighting control systems and rigging control systems. This includes all lighting boards, dimming systems, and the house light control system. This generally requires a minimum of two technicians to be present for operations during events.
- 7. Assembly, installation, handling, moving of all material associated with scope of work.
- 8. Portable power, connections, distribution for all electrical and all voltages for all areas whether in the exhibit area or not.
- Final distribution to outlets, installation of cords under carpet and over carpet distribution, overhead to
 equipment, lighting including operating of man-lifts, forklifts, scissor lifts, etc. required to perform the scope
 of work.
- 10. All electrical equipment, lighting fixtures, fixture repair, power track and other apparatus that requires electrical and mechanical fastening to the event, display, exhibit, or structure.
- 11. Electrical signage that comes separate from the display and must be mechanically and electrically installed separately from the display. This excludes such signs that may be fastened to an exhibit. All antennas on or around the building including set up and removal and interconnecting cables from outside of the building to inside of building to the exhibit or from booth-to-booth, excluding interconnecting of computer-type equipment with service connections between components.
- 12. Portable generators, motor generators, converter transformers and hook-up of same. Responsibility for all maintenance and repair of all electrical installations on the property. Portable cabling from main switch gear to sub-panels to branch circuit panels to secondary distribution.
- 13. Installation of communication cable, audio/visual, data, and telephone cable from booth-to-booth, outside-to-inside, inside-to outside, excluding interconnects from exhibitor's equipment within the confines of their exhibit or their event.
- 14. Portable plumbing service, air, water, gas, and drains for all areas whether in the exhibit area or not. Air compressors, pumps and sumps, and hook-up of same. Final distribution of plumbing service to equipment whether overhead or under the carpet.
- 15. The use of individual air compressors or pumps are prohibited. However, if they are an integral part of the exhibited products, please notify SES in advance for approval.
- 16. Provide rental, service, and operation of all boom lifts, man-lifts, forklifts, scissor lifts, etc. required to perform the scope of work.
- 17. Only SES-supplied equipment may be used in the catwalks, ceiling joists, or unistrut hanging points. This includes all lighting and attachment hardware for other devices.



THIRD PARTY AGENT FORM - 2012

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5070 • F: 702-733-5568

ORDER ONLINE AT WWW.SANDSEXPO.COM

Please indicate total number of pages faxed to ensure complete order was received.

FOR EXHIBITORS WHO HAVE ARRANGED FOR AN EXHIBIT HOUSE OR THIRD PARTY TO HANDLE YOUR DISPLAY AND PAY FOR YOUR SERVICES, SANDS EXPO & CONVENTION CENTER (SECC) AGREES TO CHARGE THIS THIRD PARTY AGENT. HOWEVER, THIS FORM MUST BE COMPLETED BY BOTH THE EXHIBITING COMPANY AND THEIR DESIGNATED REPRESENTATIVE AND BOTH COMPANIES MUST SUBMIT CREDIT CARD INFORMATION TO SECC. THE EXHIBITING COMPANY IS ULTIMATELY RESPONSIBLE FOR PAYMENT OF CHARGES. THIS FORM DOES NOT EXCLUDE EITHER PARTY FROM PAYMENT POLICIES WHICH ARE LISTED BELOW:

- To receive advance prices, we must receive your order with full payment by 5 PM PST 21 calendar days prior to show opening date. All other orders will be processed at the show site rate where applicable.
- All invoices must be settled prior to show close.
- No credits will be issued on services installed as ordered even though not used.

We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges. In the event that the named third party agent does not make payment for the services provided prior to the closing date of the event, charges will revert to the exhibiting company. All invoices are due and payable upon receipt by either party.

TO BE COMPLETED BY THIRD PARTY AGENT (Please provide all information below.)

EVENT NAME: WSA February 2012 THIRD PARTY CO. NAME:					EVENT DATES: Feb. 6-8, 2012				BOOTH#/MTG. ROOM		TG. ROOM				
					HALL LOCATION:										
STREET A	DDRESS:					70	ITY:					STATE:	ZIP	:	,
TELEPHON	VE:					F	AX:					E-MAIL:			
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I CREDITS V	VILL BE IS	SSUED	ON SER	VICES INS	STALLED A	SORDE	RED EVEN	THOUGH	NOT USE	ED CAN	CELATION	TOLIN (2)	DE DECE	INED 24 I	HOURS
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OTHER						, LI AU	TOMATED	SPRINKL	ER SYSTI	EM		□ OUTL	ETS		
TO BE CO	MPLET	ED BY	EXHIB	TING CO	MPANY	(This se	ction must	be signe	ed to com	plete the	e order pr	ocess.)			
I hereby aut	horize							(3 rd party	co. name)	to act as	mv 3 rd pari	y agent for	the above	e booth an	rd event
EXHIBITI	NG COM	PANY	CREDIT	CARD	NFORMA	TION (V	Vill only be	used u	on defau	alt by 3rd	party.)	, agontion	THE GEOT	o occiii aii	a ovom.
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CARDHOL	DER'S ST	REET A	DDRES:				T	CITY/ST	ATE/ZIP:				*		
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(Please Prin	nt)										· · ·				
TYPE: M	/C 🗆		VISA □		DSCR [D/C 🗆		AMEX]	EXP. D.	ATE:			
Please read	all forms	thoroug	hiy for all	instructio	ns and con	ditions pri	or to placing	orders.		L		.	L		<u> </u>

THIS FORM CAN BE USED FOR SERVICES DELIVERED TO THE SANDS EXPO & CONVENTION CENTER AND/OR THE VENETIAN HOTEL.



SERVICE LOCATION PLAN - 2012

To assist us in placing your services in the proper location, please utilize this service location plan. If you send us your own floorplan, please make sure that it includes all of the information that we have indicated on this plan.

ELECTRICAL SERVICES:

- Indicate main power location.
- Indicate additional outlet locations.
 (Indicate wattage or amperage required at each location.)

TELECOMMUNICATION SERVICES:

- Indicate main telephone line location.
- Indicate extension locations.

COMPRESSED AIR/WATER OUTLETS:

• Indicate these locations (for island booths) by writing "Air/Water" at appropriate location.

INTERNET SERVICES:

Indicate location of main drop.

HANGING APPLICATIONS:

- You must submit a detailed plan for hanging applications. Please see page 4 or contact us with questions regarding hanging signs, truss, or use of motorized hoist(s).
- Detach the Service Location Plan and send with your order form(s).
- Please complete this information for ease of booth identification.

EVENT NAME:	WSA February 2012	2	EVENT DATES: Feb. 6-8, 2012
EXHIBITING CO. NA	lease indicate scale: 1 square =feet OR Other:		
Please indicate	e scale: 1 square =	feet OR Other:	
		BOOTH NO.	
INDICATE BOOTH NO.			INDICATE BOOTH NO.
THIS DIRECTION			THIS DIRECTION
		INDICATE	
		BOOCH NO. THIS DIRECTION	



AUDIO/VISUAL EQUIPMENT & COMPUTER RENTAL AGREEMENT/ORDER FORM - 2012 (PART 1 OF 2)

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE ● LAS VEGAS, NV 89169
P: 702-733-5655 ● F: 702-733-5684

ORDER ONLINE AT WWW.SANDSEXPO.COM

Please indicate total number of pages faxed to ensure complete order was received.

EVENT NAME: WSA February 2012	EVENT DATES: Feb. 6-8,	BOOTH # / MTG. ROOM #		
EXHIBITING CO. NAME:		HALL LOCATION:		
STREET ADDRESS:	CITY:		STATE:	ZIP:
TELEPHONE:	FAX:		E-MAIL:	
ORDERED BY:		SIGNATURE:		
(Print Name)				
 IMPORTANT: ALL SERVICES PROVIDED BY ENCORE. A 	V EQUIPMENT P	PRICES ARE PER EVENT. NO CRE	DITS WILL BE	ISSUED ON SERVICES
INSTALLED AS ORDERED EVEN THOUGH NOT USED. CA	ANCELLATION O	F EQUIPMENT AND SERVICES MU	ST BE RECEI	VED AT LEAST 24 HOURS
PRIOR TO INSTALLATION TO AVOID A 25% CANCELATIO				
EQUIPMENT AND LABOR. REVIEW INVOICE PRIOR TO D				
KNOWN DURING THE SHOW.				

			QTY	PRICE	SUBTOTAL
		32" LCD Screen (table stand only, does not include speakers)		\$600.00	
		46" LCD Screen (does not include floor stand or speakers)		\$900.00	
		42" Plasma Screen (does not include floor stand or speakers)		\$650.00	
		50" Plasma Screen (does not include floor stand or speakers)		\$800.00	
		60" Plasma Screen (does not include floor stand or speakers)		\$1,700.00	
_	۱ ۸	Plasma/LCD Floor Stand		\$100.00	
	ĺй	Plasma/LCD Speakers (1 pair)		\$80.00	
	VIDEO	27" Monitor/VHS-DVD Combo		\$165.00	
COST		½" VHS Player/Recorder		\$85.00	
		½" PAL SECAM VCR Player		\$165.00	
S d		DVD Player (Region 1) NTSC		\$95.00	
0.5		BETA SP Player		\$450.00	
\sim \approx		LCD Projector XGA up to 4,000 lumens 1024x768 native resolution		\$600.00	
COST	L	LCD Projector SXGA up to 5,500 lumens 1024x768 native resolution		\$725.00	
111 144		350W Audio Package-2 (2-powered speakers/stands, mixer,			
光口		equipment, 1-wired handheld microphone)		\$450.00	
DRAYAGE S-PROVIDED E		50W Powered Speaker (1 speaker w/stand)		\$150.00	*****
A		4-Channel Mixer		\$65.00	
> > =	AUDIO	8-Channel Mixer		\$125.00	
75	5	Floor Mic w/Stand, Wired		\$50.00	****
≫ ₩	<	Lavaliere Mic, Wired		\$50.00	
压光		Wireless Mic, Handheld		\$165.00	
\Box \Box		Wireless Lavaliere Mic		\$165.00	
		Wireless Mic, Headset		\$195.00	
Ош	<u> </u>	CD Player		\$90.00	
NO SES	ပ္က	8'X8' Support Package	ļ	\$85.00	
~	MISC	6'x6' Support Package		\$85.00	
<u> </u>	<u> </u>	Flipchart, Pad, 4 Markers, Easel		\$55.00	
l For	<u> </u>	Flipchart, 3M Pad, 4 Markers	-	\$75.00	
LL	COMPUTER	Desktop Computer with 17" Screen		\$350.00	
	8	Laptop Computer		\$350.00	
		EQUIPMENT	TOTAL F	OR THIS PAGE	
		LABOR ESTI	MATE FRO	M NEXT PAGE	
		GRAND TOTAL FO	R EQUIPM	ENT & LABOR	



AUDIO/VISUAL EQUIPMENT & COMPUTER RENTAL AGREEMENT/ORDER FORM -- 2012 (PART 2 OF 2)

Mail or fax forms with payment to: SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT. 201 SANDS AVENUE • LAS VEGAS, NV 89169 P: 702-733-5655 • F: 702-733-5684

ORDER ONLINE AT

Please indicate total number of pages faxed to ensure complete order was received. WWW.SANDSEXPO.COM

EVENT NAME: WSA February 2012		EVENT DATES: Feb. 6-8	BOOTH # / MTG. ROOM #	
EXHIBITING CO. NAME:	****	HALL LOCATION:		
STREET ADDRESS:	CITY:		STATE:	ZIP:
TELEPHONE:	FAX:		E-MAIL:	
ORDERED BY: (Print Name)	1	SIGNATURE:		
IMPORTANT: ALL SERVICES PROVIDED BY ENCORE. AV INSTALLED AS ORDERED EVEN THOUGH NOT USED. ALL DEPARTURE. FOR CREDIT CONSIDERATION, ALL SERVICE	ORDERS ARE SU	JBJECT TO A CANCELLATION F	EE OF 25%. RE	SSUED ON SERVICES VIEW INVOICE PRIOR TO

AUDIO/VISUAL TERMS AND CONDITIONS FOR EXHIBITORS

LABOR: ALL SERVICES PROVIDED BY ENCORE.

- ALL EQUIPMENT RENTALS ARE SUBJECT TO A MINIMUM 2-HOUR (\$89 PER HOUR) LABOR CHARGE. THIS FEE PROVIDES FOR DELIVERY, INSTALLATION, REASONABLE TECHNICAL ASSISTANCE, DISMANTLE, AND PICK-UP OF AUDIO/VISUAL EQUIPMENT.
- MORE EXTENSIVE AUDIO/VISUAL SETUPS WILL BE CHARGED LABOR AT THE APPROPRIATE HOURLY RATE BASED ON ACTUAL HOURS WORKED
- DEDICATED EXHIBIT TECHNICIANS, FLOATERS, OR ANY OTHER FORM OF AUDIO/VISUAL LABOR WILL BE CHARGED AT THE APPROPRIATE HOURLY RATE BASED ON ACTUAL HOURS WORKED.

LABOR RATES: \$ 89 PER HOUR, STRAIGHT TIME, MON-FRI, 8AM TO 5PM

\$168 PER HOUR, OVERTIME, MON-FRI, BEFORE 8AM / AFTER 5PM, AND ALL WEEKEND WORK

EQUIPMENT

- CANCELLATION OF EQUIPMENT AND SERVICES MUST BE RECEIVED AT LEAST 24 HOURS PRIOR TO INSTALLATION TO AVOID A 25% CANCELLATION FEE ON EQUIPMENT. ORDERS CANCELED AFTER SET-UP BEGINS WILL BE CHARGED FOR BOTH EQUIPMENT AND LABOR.
- POP-UP ORDERS MAY BE SUBJECT TO ADDITIONAL EQUIPMENT CHARGES BASED ON AVAILABILITY. DELIVERY AND SET-UP OF SUCH ORDERS WILL OCCUR IN THE ORDER THEY ARE RECEIVED.
- BY SIGNING THIS RENTAL AGREEMENT, RENTER HEREBY ASSUMES AND SHALL BEAR THE ENTIRE RISK OF EQUIPMENT ABUSE OR MISUSE, LOSS BY FIRE, THEFT OR MISPLACEMENT, OR ANY OTHER CAUSE OF LOSS OR DAMAGE TO THE RENTAL EQUIPMENT WHILE IN THE RENTER'S POSSESSION. IN THE EVENT OF SUCH OCCURRENCE, THE RENTER SHALL IMMEDIATELY PAY SECC, IN CASH, ALL RENTAL FEES DUE UNDER THE TERMS OF THE RENTAL AGREEMENT PLUS THE VALUE OF THE EQUIPMENT RENTED (BASED ON FAIR MARKET VALUE AT THE TIME OF RENTAL). ALL RENTAL EQUIPMENT SHALL BE CONSIDERED STILL RENTED, WITH RENTAL FEES ACCRUING, UNTIL SUCH PAYMENT IS MADE IN FULL.
- A REPRESENTATIVE MUST BE IN YOUR BOOTH OR MEETING ROOM TO SIGN FOR EQUIPMENT DELIVERY AND RESPONSIBILITY.
- FOR BOOTH ORDERS, ELECTRICAL SERVICE IS NOT INCLUDED IN EQUIPMENT PRICING. CALL 702-733-5070 TO PLACE AN ELECTRICAL

EQUIPMENT DELIVERY AND INSTALLATION TIMES ARE PRIORITIZED AFTER THE COMPLETED FORM IS PROCESSED THROUGH SECC ORDER PROCESSING. SECC AND SES ARE NOT RESPONSIBLE IF EQUIPMENT INSTALLATION DOES NOT MEET EXHIBITOR'S TIMELINE DUE TO ANY UNFORESEEN CIRCUMSTANCES OCCURRING AT SHOW SITE.

PLEASE FAX ALL TWO (2) PAGES TO THE FAX NUMBER LISTED ABOVE.

BY SIGNING THIS RENTAL AGREEMENT, RENTER HEREBY UNDERSTANDS ALL OF THE ABOVE CONDITIONS AND TERMS.

SIGNATURE		DATE
CALCULATING YOUR ORDER: EQUIPMENT RENTAL TOTAL	\$	REQUESTED LOAD-IN DATE & TIME:
LABOR (DELIVERY/INSTALL/DISMANTLE) 2 HOUR MINIMUM	s	REQUESTED LOAD-OUT DATE & TIME:
DEDICATED LABOR (SEE TERMS AND CONDITIONS) LABOR RATE (STRAIGHT TIME OR OVERTIME) X ACTUAL HOURS GRAND TOTAL (EQUIPMENT AND LABOR)	\$	We will make every effort to accommodate your requested time frame. However, circumstances beyond our control may prevent us from meeting your requested timeframe.
PAYMENT AUTHORIZATION (Will be used for any and al		
☐ Check No		
☐ Credit Card: ☐ MasterCard ☐ VISA ☐ Discover Account Number:	☐ Diners Club ☐	American Express
Expiration Date: Cardholder's Name (as	is appears on card):	
Cardholder's Signature:		- 144 PM-1
Cardholder's Billing Address:		



A/V CABLE/HDTV/SATELLITE ORDER FORM - 2012

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5655 • F: 702-733-5684

ORDER ONLINE AT WWW.SANDSEXPO.COM

Please indicate total number of pages faxed to ensure complete order was received.

EVENT NAME: WSA February 2012			EVENT DATES: Feb. 6-8, 2012				BOOTH#/MTG. ROOM	
EXHIBITING CO. NAME:		HALL L	OCATION:					
STREET ADDRESS:	CITY:	•			STATE:	ZIP:		
TELEPHONE:	FAX:				E-MAIL:			
ORDERED BY:	<u> </u>		SIGNATURI	E :				
(Print Name) IMPORTANT: TO RECEIVE ADVANCE DISCOUNT PRICES, S PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILIT WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED E CONSIDERATION, ALL SERVICE CONCERNS MUST BE MAD	Y. ALL OTHER VEN THOUGH N	ORDERS \ NOT USED.	WILL BE PR REVIEW I	ROCESSED A	AT THE SHOW S	SITE RATE. NO	CREDITS	
SERVICE				QTY	ADVANCED RATE	SHOW SITE RATE	SUBTOTA	
Cable TV Drop with Tuner					\$390	\$470		
HDTV Receiver & Remote Rental (one required per sour	ce)				\$1,500	\$1,650		
Satellite Rental, SES					\$600	\$700		
Satellite/Antenna space Rental (accommodation fee for o	customer satell	ite dish or	antenna)		\$180	\$ 210		
Cable TV Drop Relocation (relocate drop after installation	1)				\$350	\$410		
Outlet Moved (per line moved) (relocate outlet after insta		\$350	\$410					
LABOR								
Sig Dist Labor (2 techs @ 2 hours @ \$89.00/hr IN					\$356	\$356		
Sig Dist Labor (2 techs @ 1 hour @ \$89.00/hr OUT					\$178	\$178		
ALL SERVICES PROVIDED BY ENCORE						TOTAL	\$	
All orders are subject to a 25% cancellation fee if CANCE for services CANCELED after they have been installed. All locating of satellite dishes for outside access is done dish or up-link vehicles. We will advise you of the area we signal is relayed.	All prices are s by SES and SE	subject to	change wit	thout prior n	otice. u plan on bring	ging your own	satellite	
PAYMENT AUTHORIZATION (Will be used for any and	all SES service	es you ord	ler in addit	ion to those	listed on this f	form.)		
Check No MAKE PAYABLE TO: SA INTERNATIONAL CUSTOMERS, PLEASE PAY BY CREDIT CARD OR W	NDS EXPO & CON' IRE TRANSFER. (IVENTION CE	ENTER. MUS AWN ON INT	T BE RECEIVE ERNATIONAL	ED 14 DAYS PRIOF BANKS WILL NOT	R TO SHOW OPE BE ACCEPTED	NING DATE.	
☐ Credit Card: ☐ MasterCard ☐ VISA [] Discover	☐ Dine	rs Club	□ Am	erican Express	3		
Account Number:								
Expiration Date: Cardholder's	Name (as is ap	opears on	card):					
Cardholder's Signature:								
Cardholder's Billing Address:								



BUSINESS CENTER / CUSTOMER SERVICE INFORMATION 2012

While you are exhibiting at or visiting the Sands Expo & Convention Center, stay on top of all your business needs by using the SES Business Center. The SES Business Center has the resources and experience to assist you with any business need that should arise during a show.

From the SES Business Center's Customer Service Window, located in the Ground Lobby, we offer:

FAXING SERVICES

Send or receive a fax, domestic or international.

SES Customer Service Center Fax Number: 702-733-5317

OFFICE SUPPLIES

Pens, pencils, paper, staplers, staples, glue, tape, marking pens, clipboards, paper clips, writing tablets, packaging supplies (shipping boxes, bubble wrap, shrink-wrap, tape, etc.), and Velcro® are all available at the service window. Please check our display case for additional items.

PHOTOCOPY SERVICE

Prices are based on volume, using standard 8.5" X 11" or 8.5" X 14" white paper, single-sided copy. Price includes machine collating and stapling if needed. Alternate color paper may be available. Color copy services are also provided.

PRINTING SERVICES

Printing services are available for Microsoft Word, Excel, and Adobe Acrobat files from disk, CD-Rom, or memory stick. You may order print jobs in advance of your arrival by e-mailing us at servicecenter@sandsexpo.com. Please include in your e-mail, information necessary to complete your order such as, copy quantity, paper size, black and white or color copies, single or double sided, etc. A Credit Card Authorization form must accompany your order. Please call us at 702-733-5070 for pricing.

SHIPPING SERVICES (Domestic – UPS & Federal Express)

Prices are determined by weight and destination. There will be a handling fee per item in addition to shipping fees.

Shipping Notes: • To assure next-day delivery, please keep in mind that all shipping is picked up by 3:30 PM.

Shipping is outbound from SECC/SES only.

SUNDRIES

Pain relievers, breath fresheners, lip protection, candy, antacids, cough drops, sewing kits, tissues, and much more are available at the service window.

OTHER SERVICES

Coat and baggage check - \$3.00 per item.
Business cards made at the Customer Service Desk.



CATERING INFORMATION - 2012 *

Our SES Catering Department is here to help make sure you have a very successful show. Our knowledgeable and helpful staff will assist you in planning all your food and beverage functions. From Show Management Offices, to Exhibit Booth deliveries, and cocktail receptions and special events, with your input we can develop custom menus to accommodate any specific theme.

Our SES Catering Department is the exclusive caterer for all patrons of the SECC and we retain the exclusive rights for all food and beverage services therein.

It is not permissible to bring any food or beverage into the facility. This includes items for personal consumption. Any exception must be approved in writing. Failure to comply with this policy will result in a corkage fee in addition to any other damages to which SECC may be entitled.

A \$50.00 labor and preparation charge will be applied to all orders that do not meet minimum requirements. A 25% labor and preparation fee will be applied to all half orders.

GUARANTEES

The SES Catering Department must be notified no later than 12 Noon three (3) business days (72 hours) prior to the scheduled function as to the number of guests that will be attending all planned functions. In some instances, more advance notice may be required due to custom menus, menu complexity, holidays, delivery, large number of guests, or other constraints.

PAYMENT / CANCELLATIONS

The SES Catering Department requires full payment on all food and beverage orders by 5PM PST 21 days prior to the date of the function to receive advanced pricing. For all orders prepaid by a check, wire transfer, or cash, an additional 10% will be added to the amount due for any anticipated overage when a credit card is not on file. Cancellation policy is as follows:

Less than 21 days but more than 10 days* - 50% of total order refunded 10 days but more than 3 days* - 25% of total refunded 3 days or less* - No refund *All days referred to will be business days.

TAXES AND GRATUITY

Please note that all food and beverage orders are subject to an additional 21% service charge and current Nevada sales tax. Please do not hesitate to call our Catering Department at 702-733-5366 should you have any questions.

SES CATERING REQUEST TO DISTRIBUTE SAMPLES

SES Catering is the exclusive catering contractor, with exclusive food and beverage distribution rights. Show Management and/or their exhibitors may distribute sample food and/or beverages only upon written authorization.

*** GENERAL CONDITIONS**

- 1. Items dispensed are limited to products manufactured, processed, or distributed by exhibiting company.
- 2. Food and beverage items used as traffic promoters (i.e., popcorn, coffee, bar service, ice cream) MUST be purchased from the SES Catering Department.
- Product liability insurance is required when sample food is distributed in the SECC. For alcohol dispensing, \$2,000,000.00 in host liability insurance is
 required and must comply with federal and state liquor laws.
- 4. All items are limited to sample size:
 - a) Beverages are limited to two ounces
 - b) Food items are limited to one ounce
- All food service specifications by the Clark County Health Department must be adhered to by the exhibitor and/or their contractor. Clark County Health Department can be reached at 702-759-0620.
- Alcoholic beverages served must be purchased from a licensed Nevada distributor and dispensed by a person over the age of 21 who must possess a valid TAM card by the State of Nevada. A corkage fee may apply.
- 7. Disposal of food items and cleaning of food service equipment must be arranged through the Sands Expo & Convention Center.
- The Sands Expo & Convention Center will institute a charge for any rental equipment, storage of items, or cleaning of equipment associated with the distribution of samples.
- All sampling booths are required to have a hand-washing station that complies with Clark County Health Department guidelines; those individuals who are distributing samples must wear latex gloves.

NAME OF EVENT WSA February	2012 COMPANY NAME
CONTACT PERSON	BOOTH/ROOM NO.
ADDRESS	
	FAX NO
Product(s) to dispense	
	Quantity
Please explain purpose of product offering:	
	orage Freezer Refrigeration Cubic Feet Required od Handling Cleaning Disposal
RENTAL FEE MAY BE CHARGED FOR STORA SES Catering Department at 702-733-5366	GE AND CLEANING OF EQUIPMENT. For information concerning availability and charges, please call the
Approved	
	SES Director of Catering



CATERING BOOTH SERVICES ORDER FORM - 2012 *

Mail or fax forms with payment to: SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT. 201 SANDS AVENUE • LAS VEGAS, NV 89169 P: 702-733-5366 • F: 702-733-5214

ORDER ONLINE AT WWW.SANDSEXPO.COM

EVENT NAME: WSA February 2012 EVENT DATES: Feb. 6-8, 2012 BOOTH # / MTG, ROOM # EXHIBITING CO. NAME HALL LOCATION: STREET ADDRESS: CITY: STATE: ZIP: FAX: E-MAIL: SIGNATURE:

Please indicate total number of pages faxed to ensure complete order was received.

TELEPHONE: ORDERED BY: (Print Name) IMPORTANT: SES IS THE EXCLUSIVE CATERING/FOOD & BEVERAGE PROVIDER AT SECC. NO OTHER PROVIDER OR CATERING SERVICE WILL BE ALLOWED ON THE SHOW FLOOR AT ANY TIME. TO RECEIVE ADVANCE DISCOUNT PRICES, SES MUST RECEIVE YOUR ORDER WITH FULL PAYMENT BY 5 PM PST 21 CALENDAR DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILITY. ALL OTHER ORDERS WILL BE PROCESSED AT THE SHOW SITE RATE. NO CREDITS WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. REVIEW INVOICE PRIOR TO DEPARTURE. FOR CREDIT CONSIDERATION, ALL SERVICE CONCERNS MUST BE MADE KNOWN DURING THE SHOW. DURING THE SHOW, PLEASE CALL OUR CATERING DEPT. AT 702-733-5366 OR VISIT THE SES BUSINESS CENTER CUSTOMER SERVICE DESK. DAY OF WEEK/DATE DELIVERY TIME OTY ITEM DESCRIPTION ITEM PRICE TOTAL IMPORTANT INFORMATION SUB-TOTAL A \$50.00 labor and preparation charge will be applied to all orders that do not meet minimum requirements. A 25% labor and preparation fee will be applied to all half orders. The SES Catering Department holds the exclusive rights to all food and beverage service. Absolutely NO 21% SERVICE CHARGE food or beverage, logo bottled water, samples, etc. are allowed to be brought into the Sands Expo & Convention Center. Any exception must be approved in writing and a corkage fee will apply. 8.10% SALES TAX __ Decreases must be received 72 hours in advance of service. Cancellation policy is as follows: Less than 21 days but more than 10 days* - 50% of total order refunded. 10 days but more than 3 days* - 25% of total refunded. 3 days or less* - No refund. *All days referred to will be business days. DEADLINE: All catering orders and full payment should be received by 5PM PST 21 days prior to show opening TOTAL to receive advanced pricing TABLES AND ELECTRICAL REQUIREMENTS: SECC and SES does not provide tables or electricity in your exhibit space. Tables and electricity must be ordered through the appropriate contractor. LABOR _ SERVICE PERSONNEL (There is a four-hour minimum per day for service personnel.) GRAND TOTAL _ Attendant: \$38.00/hr Over 8 Hours \$57.00/hr CHINA SERVICE (requires service attendant) Full China Service \$3.00 per serving Glasses (wine, water, highball, or juice) \$1 00 each Cocktail Service \$1.00 each China Coffee Service (cup, saucer, spoon) \$1.00 per setting LINENS Napkins \$10.00 each Tablecioths (54"x120" or 90"x90") \$30.00 each (Please call for availability.)



CATERING BOOTH SERVICES MENU - 2012 (PART 1 OF 2) *

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5366 • F: 702-733-5214

ORDER ONLINE AT

Please indicate total number of pages faxed to ensure complete order was received. <u>WWW.SANDSEXPO.COM</u>

For additional menus and services, please call 702-733-5366 or e-mail us at catering@sandsexpo.com.

Advance discount prices are effective prior to 5PM PST 21 days prior to show opening date; show prices are effective thereafter.

A \$50.00 labor and preparation charge will be applied to all orders that do not meet minimum requirements.

A 25% labor and preparation fee will be applied to all half orders.

****SES** is the exclusive catering contractor at the SECC. ABSOLUTELY NO OUTSIDE FOOD & BEVERAGE IS PERMITTED. Any exception must be approved in writing and a corkage fee will apply.

CUSTOM MENUS UPON REQUEST

ITEM DESCRIPTION	ADVANCE	SHOW SITE	ITEM	ADVANCE	SHOW SITE
	PRICE	PRICE	DESCRIPTION	PRICE	PRICE
BEVERAGES			SANDWICHES & PLATTERS (SERVES 25)		
Individual Fruit Juices 10 oz. each	\$4.00	\$5.00	All sandwiches & platters include appropriat		
Individual Naked Juice/Energy Drink 16 oz. each	\$5.00	\$6.00	Chef's Sandwich Platter	\$309.00	\$340.00
Assorted Soft Drinks 12 oz each	\$4.00	\$4.25	Chicken Breast & Sliced Beef Tenderloin*	\$333.00	\$367.00
Bottled Water 16 oz. each	\$4.00	\$4.25	Chicken, Tuna, and Egg Salad Sandwich Platter	\$309.00	\$340.00
Specialty Water, Sparkling and Still - Small	\$5.00	\$6.00	Deli Platter w/Choice of Italian or Traditional	\$361.00	\$397.00
Specialty Water, Sparkling and Still – Large Coffee – Regular or Decaf – 5 Gallons	\$10.00	\$11.00	Meats and Cheeses		
Hot Chocolate - 1 Gallon	\$278.00	\$306.00	Caesar Wraps - Chicken or Vegetarian	\$283.00	\$312.00
Hot Tea - 5 Gallons	\$57.00	\$62.00	Savory Turkey Wraps - sliced turkey, red onion	\$309.00	\$340.00
iced Tea - 5 Gallons	\$278.00 \$278.00	\$306.00 \$306.00	cucumbers, lettuce, Swiss cheese, and cranberry hor		
Lemonade – 5 Gallons	\$232.00	\$255.00	Italian Submarine Platter Sliced Seasonal Fresh Fruit Trav	\$335.00	\$367.00
Coffee Pour Over Unit - for entire show	\$386.00	\$425.00	Imported & Domestic Cheese Platter	\$232.00	\$255.00
Includes 8 bags of coffee, 2 bags of decaf, 10 tea			Fruit and Cheese Platter	\$283.00 \$258.00	\$312.00
Additional Coffee Kit	\$180.00	\$198.00	Hait and Ottoese Flatter	\$256.00	\$283.00
Fruit Juice - 1 Gallon	\$57.00	\$62.00	HOT ENTREES (SERVES 25)		
Orange, cranberry, grapefruit, apple, tomato, pin	eapple	402 .00	FOOD SERVER REQUIRED. PLEASE CALL FOR EX	TENDED ME	NI I ODTIONS
Domestic Beer 16 oz. each	\$5.00	\$6,00	TOO DERVEN NEGOTIES. TEENOE OFFET ON EX	TENDED ME	NO OF HONS
Imported Beer 16 oz. each	\$6,00	\$7.00	SALADS (SERVES 25)		
ice – 20 pounds	\$21.00	\$23.00	Mixed Greens Salad w/Choice of Dressing	\$129.00	\$142.00
Keg Beer & Wine Service Available		,	BLT Salad w/Homemade Blue Cheese Dressing	\$155.00	\$170.00
			Caesar Salad	\$124.00	\$137.00
BREAKFAST ITEMS			Caesar Salad with Chicken	\$180.00	\$198.00
Individual Smoked Salmon Tray – each (min. 12)	\$15.00	\$17.00	Greek Salad - Romaine & baby spinach, red onion,	\$180.00	\$198.00
1 bagel, smoked salmon, tomato, red onion, cap	ers, hard-boile	d egg,	Feta cheese, Kalamata olives, pepperoncini, cucumbers,		
and cream cheese			Spinach Salad - w/chicken, dried cranberries,	\$201.00	\$221.00
Hard-boiled Eggs w/Kosher Salt & Cracked	\$2.00	\$2.00	golden raisins, toasted almonds, goat cheese, ras	pberry walnu	ıt vinaigrette
Pepper – each			Fruit, Pasta, or Potato Salad	\$129.00	\$142.00
Individual Fruit Yogurt - dozen	\$52.00	\$57.00			
Whole Fresh Fruit - dozen	\$41.00	\$45.00	PIZZA (SERVES 8)		
Seasonal Fruit Cup - each (min. 12)	\$8.00	\$9.00	Cheese Pizza	\$31.00	\$34.00
Cinnamon Rolls - dozen	\$52.00	\$57.00	Pepperoni Pizza	\$36.00	\$40.00
Assorted Danish (regular or miniature) - dozen	\$52.00	\$57.00	Vegetarian Pizza	\$36.00	\$40.00
Assorted Muffins (regular or miniature) - dozen Croissants - dozen	\$52.00	\$ 57.00	Supreme Pizza	\$39.00	\$43.00
Bagels with Cream Cheese - dozen	\$54.00	\$59.00	BOXED LUNCHES (MINIMUM OF 10 EACH)		
Assorted Granola & Breakfast Bars - dozen	\$56.00	\$61.00	(includes whole fresh fruit, bag of chips, cookie, & t		
Breakfast Sandwiches - dozen	\$46.00 \$77.00	\$51.00	Roast Beef	\$36.00	\$40.00
Combo Breakfast Basket - dozen	\$54.00	\$85.00 \$59.00	Smoked Ham	\$31.00	\$34.00
croissants, danish, muffins	\$34,00	\$39.00	Turkey Breast	\$31.00	\$34.00
Krispy Kreme Donuts - dozen	\$49.00	\$54.00	Tuna Sandwich Chicken Caesar Wrap	\$31.00	\$34.00
	4 43.00	904.00	Caesar Salad	\$31.00	\$34.00
SNACKS & FINGER FOODS (ONE POUND SERVE	S APPROX 10	PEOPLE)	Chicken Caesar Salad	\$26.00	\$28.00
Homemade Potato Chips, Tortilla Chips or	\$41.00	\$45.00	Italian Submarine	\$31.00 \$36.00	\$34.00 \$40.00
Pretzels - per pound	• • • • • • • • • • • • • • • • • • • •	440.00	Realist Outstracting	\$30.00	\$40.00
Onion Dip, Salsa Trio, or Guacamole – per quart	\$36.00	\$40.00	GOURMET BOXED LUNCHES (MINIMUM OF 10	EACH)	
(serves 25)	•	*	(includes whole fresh fruit, bag of chips, cookie, & t	oottled water)	1
Gourmet Snack Basket	\$103.00	\$113.00	Caprese Pesto Panini – fresh mozzarella, basil,	\$39.00	\$43 .00
packaged mixed nuts, flavored snack mixes, gou	rmet		tomatoes, pesto, olive oil	*******	*
popcom, trail mix (serves 20-25)			Caprese Pesto Panini with Chicken	\$41.00	\$45.00
Assorted Finger Sandwiches (50 pieces)	\$185.00	\$204.00	Grilled Vegetable Baguette	\$36.00	\$40.00
BLT Finger Sandwiches (50 pieces)	\$232.00	\$255.00	Peppered Beef with Caraway Havarti and	\$41.00	\$45.00
Vegetable Crudite	\$232.00	\$255.00	Horseradish Aioli		
Indiv. Bags of Chips/Pretzels/Popcorn (24 min.) Snack Mix - per pound	\$74.00	\$82.00	Smoked Turkey - w/Emmentaler cheese, crisp	\$41.00	\$45.00
Fancy Mixed Nuts - per pound	\$40.00	\$44.00	bacon, red onion, lettuce, tomato, and herbed aioli		
Assorted Cookies - dozen	\$41.00 \$43.00	\$45.00 \$48.00	Southwestern Chicken Salad Sandwich	\$39.00	\$43.00
Brownies - dozen	\$43.00 \$43.00	\$48.00 \$48.00	Fresh Tuna Wrap – savory tuna, citrus vinaigrette,	\$41.00	\$45.00
Biscotti - dozen	\$54.00	\$48.00 \$59.00	spinach, diced tomatoes, and avocado in a spinach to	rtilia	
Assorted Candy Bars - dozen	\$41.00	\$46.00	EQUIPMENT		
Fruit Basket - each	\$67.00	\$74.00	Sanitation Bucket	\$26.00	\$26,00
	*	Ţ, 	Sanitation Bucket Refill	\$26.00 \$26.00	\$26.00 \$26.00
			Single Hand Washing Sink	\$103.00	\$103.00
			onigio riona trasting offic	#103.00	3 103.00



CATERING BOOTH SERVICES MENU - 2012 (PART 2 OF 2) *

Mail or fax forms with payment to: SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT. 201 SANDS AVENUE ● LAS VEGAS, NV 89169 P: 702-733-5366 ● F: 702-733-5214

ORDER ONLINE AT

Please indicate total number of pages faxed to ensure complete order was received. <u>WWW.SANDSEXPO.COM</u>

For additional menus and services, please call 702-733-5366 or e-mail us at catering@sandsexpo.com.

Advance discount prices are effective prior to 5PM PST 21 days prior to show opening date; show prices are effective thereafter.

A \$50.00 labor and preparation charge will be applied to all orders that do not meet minimum requirements.

A 25% labor and preparation fee will be applied to all half orders.

****SES** is the exclusive catering contractor at the SECC. ABSOLUTELY NO OUTSIDE FOOD & BEVERAGE IS PERMITTED. Any exception must be approved in writing and a corkage fee will apply.

Labor Charges - There is a four-hour minimum.

Attendant: per person per hour \$38.00 \$57.00

All Services include disposable service ware at no additional charge. All prices are subject to change, a 21% service charge, and current Nevada sales tax.

The SES Catering Department requires full payment on all food and beverage orders by 5PM PST 21 days prior to date of function to receive advanced pricing. For all orders prepaid by a check, wire transfer, or cash, an additional 10% will be added to the amount due for any anticipated overage when a credit card is not on file. Cancellation policy is as follows:

Less than 21 days but more than 10 days* - 50% of total order refunded
10 days but more than 3 days* - 25% of total refunded
3 days or less* - No Refund
*All days referred to will be business days.



CATERING / WATER COOLER RENTAL ORDER FORM - 2012 *

Please indicate total number of pages faxed to ensure complete order was received.

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5366 • F: 702-733-5214

ORDER ONLINE AT

WWW.SANDSEXPO.COM

EVENT NAME: WSA February 2012 **EVENT DATES:** BOOTH # / MTG. ROOM # Feb. 6-8, 2012 EXHIBITING CO. NAME: HALL LOCATION: STREET ADDRESS: STATE: CITY: ZIP: TELEPHONE: E-MAIL: FAX. ORDERED BY: SIGNATURE: (Print Name) IMPORTANT: SES IS THE EXCLUSIVE CATERING/FOOD & BEVERAGE PROVIDER AT SECC. NO OTHER PROVIDER OR CATERING SERVICE WILL BE ALLOWED ON THE SHOW FLOOR AT ANY TIME. TO RECEIVE ADVANCE DISCOUNT PRICES, SES MUST RECEIVE YOUR ORDER WITH FULL PAYMENT BY 5 PM PST 21 CALENDAR DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILITY. ALL OTHER ORDERS WILL BE PROCESSED AT THE SHOW SITE RATE. NO CREDITS WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. CANCELATION(S) MUST BE RECEIVED 24 HOURS PRIOR TO REQUESTED DATE OF SERVICE TO AVOID A 25% CANCELATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE. FOR CREDIT CONSIDERATION, ALL SERVICE CONCERNS MUST BE MADE KNOWN DURING THE SHOW.

- ALL WATER COOLER DISPENSERS MUST BE RENTED FROM SES OR A CORKAGE FEE WILL APPLY.
- · Water Coolers are delivered the day before the first show day for the duration of the show.
- · Unit price includes delivery to booth, cup dispenser, one sleeve of cups, plus one five-gallon bottle of water.
- · A representative must be present at booth to receive order.
- Electrical outlet to be provided by Exhibitor (requires one 5-AMP 120 volt outlet). Use Electrical Services Order Form.

Qty	Item	Advanced Price	Show Site Price	Total		
	Water Cooler Unit (cold water only)	\$170.00	\$187.00	\$		
	Additional Water Bottles	\$21.00	\$23.00	\$		
	Additional Sleeve of Cups	\$7.00	\$8.00	\$		
			Sub-Total	\$		
	Orders placed on-site are subject to availability.	ers placed on-site are ject to availability. 21% Service Charge				
		\$				
		\$				

Exhibitors are responsible for the return of each water cooler unit and empty bottles.

There will be a \$250 charge for each unit damaged or not returned. There is no refund for unused water bottles or sleeves of cups.

Water coolers will be picked up from your booth 2 hours prior to close of the show. No later than 1 hour after close of show.

NOTE: Sales tax is subject to change by local entities and you will be charged the tax rate in effect at the time of your event.

The SES Catering Department is the exclusive catering contractor at the SECC.

								0200.						
PAYMENT AUTHORIZATION (Will be used for any and all SES services you order in addition to those listed on this form.)														
☐ Check NoMAKE PAYABLE TO: SANDS EXPO & CONVENTION CENTER. MUST BE RECEIVED 14 DAYS PRIOR TO SHOW OPENING DATE. INTERNATIONAL CUSTOMERS, PLEASE PAY BY CREDIT CARD OR WIRE TRANSFER. CHECKS DRAWN ON INTERNATIONAL BANKS WILL NOT BE ACCEPTED.														
☐ Cred	it Card:	☐ Mast	terCard		VISA		Discover	[] Diners	Club	□Α	merican	Express	
Accoun	t Number	r:												
Expiration Date: Cardholder's Name (as is appears on card):														
Cardho	lder's Sig	nature: _												
Cardho	lder's Bill	ing Addr	ess:											



CONVENTION SERVICES: BOOTH CLEANING ORDER FORM - 2012 *

Mail or fax forms with payment to: SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT. 201 SANDS AVENUE • LAS VEGAS, NV 89169 P: 702-733-5070 • F: 702-733-5568

ORDER ONLINE AT

BOOTH # / MTG. ROOM #

Please indicate total number of pages faxed to ensure complete order was received. <u>WWW.SANDSEXPO.COM</u>

EVENT NAME: WSA February 2012		EVENT DA	TES: Feb. 6	-8, 2012	воот	TH#/MTG.RC	ОМ	
EXHIBITING CO. NAME:		HALL LOC	ATION:					
STREET ADDRESS:	CITY:			STATE:	ZIP:			
TELEPHONE:	FAX:			E-MAIL:				
ORDERED BY: (Print Name)		SIGNATURE:						
IMPORTANT: TO RECEIVE ADVANCE DISCOUNT PRICES, S PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILIT WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED E REQUESTED DATE OF SERVICE TO AVOID A 25% CANCELA SERVICE CONCERNS MUST BE MADE KNOWN DURING THE	Y. ALL OTHER (VEN THOUGH N TION FEE. REV	ORDERS WIL OT USED. C	L BE PROCESSE ANCELATION(S)	D AT THE SHOW MUST BE RECEIV	SITE RAT	E. NO CREDIT	TS O	
SERVICE REQUESTED		CE ORDER	SHOW SITE	DATES REC	QUIRED	\$ SUB-TOTA	AL	
VACUUM/EMPTY TRASH CANS (RECOMMENDED)	\$	Y RATE 0.33 juare foot	\$0.43 per square for	nt				
sq. ft. @xdays DAMP MOPsq. ft. @xdays	\$	0.39 juare foot	\$0.55 per square for					
SHAMPOO CARPET/SPOT SHAMPOO	1 .	0.68	\$0.84				\neg	
(MINIMUM 50 SQUARE FEET)	Per so	uare foot	Per square for	ot			\dashv	
PERIODIC PORTER SERVICE: (Emptying of trash cans approx. every 90 minutes during show hours.) PP-1 Up to 400 sq. ft.	\$60 p	er day	\$ 75 per day					
PP-2 401 to 1,600 sq. ft. PP-3 1,601 sq. ft. and above	\$102 p \$132 p		\$129 per day \$181 per day		:			
PORTER SERVICE (4-HOUR MINIMUM)	\$28	per hour	\$33 per hour					
				тота	\L	\$		
* SES is the exclusive cleaning contractor at the SE or cleaning service will be allowed to perform custod service is a service performed by a cleaning attendant every serve food or beverages in your booth it is strongly recontreported before closing of show.	iai services or ery 90 minutes	the show:	floor, except fo	r initial wipe donptying of trash	own. Peri cans. If y	iodic porter ou plan to	•	
We recommend booth cleaning on the nigl	nt prior to s	how opei	ning.					
PAYMENT AUTHORIZATION (Will be used for any and	all SES service	s you order	in addition to the	se listed on this	s form.)			
Check No. MAKE PAYABLE TO: SANDS EXINTERNATIONAL CUSTOMERS, PLEASE PAY BY CREDIT CARD OR W	PO & CONVENTION	CENTER MU	ST BE RECEIVED 14	A DAYS PRIOR TO S	SHOW OPEN	ING DATE.		
] Discover	☐ Diners		American Expre				
Account Number:								
Expiration Date: Cardholder's	Name (as is ap	pears on ca	rd):					
Cardholder's Signature:							_	
Cardholder's Billing Address:							_	



ELECTRICAL SERVICES GENERAL INFORMATION - 2012 *

- * Specialized Event Services (SES) is the exclusive provider of electrical services at the Sands Expo & Convention Center.
- By signing and delivering the Electrical Services
 Order Form to SES, customer agrees to all terms
 and conditions printed on the form.
- Dedicated and 24-hour power will be at double the listed price. Please indicate these requirements in the 24-hour column at double the appropriate rate.
- Electrical service cannot be guaranteed prior to one hour before event opening due to temporary conditions which exist during set-up.
- For Hall G, you need to call SES for outlets over 60 amps 208 volt or for any 480 volt requirements.
- Call SES for pricing at 702-733-5070 on outlets not indicated on this form (i.e., special or foreign voltages, or outlets exceeding those indicated for 208 or 480 volt).

SERVICE LOCATION PLAN / FLOORPLAN

 A Service Location Plan must be submitted to process electrical orders (page 6). Included should be the date and time the equipment and/or service is requested and the type of labor requested.

PAYMENT POLICY

- All services ordered through the Sands Expo & Convention Center must be prepaid prior to any work being performed. Therefore, a valid credit card must be on file.
- To receive advance discount prices, SES must receive your order with full payment by 5PM PST 21 calendar days prior to show opening date. All orders received after this date will receive show site prices.
- No credit will be issued on services installed but not used.
- All orders are subject to a 25% cancellation fee if CANCELED within 21 calendar days prior to show opening date. No refunds will be issued or outlets CANCELED after they have been installed. All prices are subject to change without prior notice.

LABOR INFORMATION

Straight Time: \$89/hour • Overtime: \$168/hour

- Labor between the hours of 8:00AM and 5:00PM, Monday through Friday will be at the Straight Time rate, except for holidays.
- Labor to disconnect will be based on one-half (1/2) of the installation time and will be automatically applied to your invoice.

- Starting time may only be guaranteed in those cases where electrical labor begins at 8:00AM for move-in only (requires a minimum of 48-hour notice to ensure request). Not available on show days.
- A minimum charge per booth of one hour for installation will apply to all booths requiring labor.
 Labor to disconnect will be based on one-half (1/2) of the installation time and will be automatically applied to your invoice.

EXHIBITOR GUIDELINES

- SES and the Sands Expo & Convention Center will not be held liable for any and all losses due to circumstances outside of their control, including but not limited to losses due to interruption of service from the main utility provider of the building.
- Neither SES nor the Sands Expo & Convention Center (SECC) is responsible for voltage fluctuation or power failure due to temporary conditions or loose connections. For your protection, you should install a surge protector or over/under voltage protector on your computer or other equipment as necessary. Installations and connections to all electrical service should be made by SES personnel. SES will not be responsible for any damage or loss of equipment, component, computer hardware or software, and/or any injury to any person caused by the installation or connection into any electrical outlet by persons other than SES personnel.
- Electricity will be live within 30 minutes of show opening and turned off within 30 minutes of show close.
- Twenty-four hour service to any outlet will be at double the listed price and can only be guaranteed before show opening with advance arrangements for date needed.
- All electrical outlets will be installed on the floor at the back wall of in-line booths and peninsula spaces. It is the exhibitor's responsibility to provide access for electrical outlets and electrical panels which may need to be serviced during the operation of the show. Outlets which are overloaded by the exhibitor will be reset one time as a courtesy. Prior to the resetting of the electrical circuit, the exhibitor will have this opportunity to purchase additional power or agree to operate within the limits of his original circuit purchase. If the circuit needs to be reset a second time, a one hour labor charge will be incurred at the appropriate rate.
- To prevent overloading of circuits, exhibitors cannot add wattage except as ordered. All outlets for lighting are provided by SES. Column and/or wall outlets are not a part of exhibitor booth space. A separate outlet must be ordered for each piece of equipment to be connected.

Continued on next page



ELECTRICAL SERVICES GENERAL INFORMATION - 2012 (cont.) *

EXHIBITOR GUIDELINES (continued)

- All wiring, motors, electrical installations, etc. must be approved. Exhibitor's equipment should be properly tagged and wired with full information as to current, voltage, phase, cycle, horsepower, etc. and ready for connection.
- All halogen lights must have a safety lens or shield over the lamp/bulb.
- IMPEDAMPS (blue electrical box for the purpose
 of delivering electric service) should only be
 rented from SES/SECC. IMPEDAMPS can be
 rented on-site at the SES/SECC Customer
 Service Window. SES/SECC will not be
 responsible or liable for any damage or loss of
 equipment, component, computer hardware or
 software, loss of service or revenue, and/or any
 injury to any person caused by an electrical box
 purchased from another company/vendor/
 unauthorized person.

FACILITIES EXCLUSIVE RESPONSIBILITIES/ LABOR NEEDS

- Additional power drops from overhead are chargeable on a time and material basis.
- Special handling of electrical signs or apparatus, hook-up of electrical equipment, and repairs or installation of electrical will be done on a time and material basis.
- All outlets over 15 amps and/or with a voltage of over 120 volts require electrical labor. This includes a one-hour minimum to inspect exhibits that are pre-wired to plug into our system.
- As the exclusive in-house contractor, we will be responsible for the following:
 - a) All distribution of electrical wiring under carpet or flooring.
 - All distribution overhead of electrical wiring, including coaxial cable and fiber optics, and the distribution of same from product to booth and from booth-to-booth.
 - All motor and equipment hook-ups requiring electricity.
 - d) Installation and/or repair of electrical fixtures.
 - e) Installation of electrical motors and apparatus to be energized.
 - f) Motorized hoists, truss and lighting installation.
 - g) Installation and removal of all overhead electrical signs, trusses, motors, or apparatus.

FACILITIES EXCLUSIVE RESPONSIBILITIES/ LABOR NEEDS (continued)

h) Installation and removal of free-standing electrical signs which require assembly, rotating electrical signs, sequencing electrical signs and various related applications, and the operation of such equipment. See *Rigging: Hanging Sign Services Order Form* (page 28) for instruction on hanging electrical signage.

ELECTRICAL CODE

Too frequently, fires have been traced to faulty wiring due to carelessness or lack of understanding of the risks involved in wiring. In the interest of public safety, exhibits in the Sands Expo & Convention Center may be inspected to determine if any violation exists. If violations are found, qualified personnel are available to correct the problems. This work will be performed on a time and material basis. If the exhibitor does not wish to have the fault corrected, electrical service to the offending booth will not be energized. If an exhibitor does not understand basic safety standards, a qualified person should be consulted before the exhibit is sent to the Sands Expo & Convention Center. Serious risks can be eliminated by understanding basic requirements of safe wiring within your booth. For the safety of yourself and the public, remember these points:

- All extension cords that run under the carpet or flooring must be provided and installed by SES.
- All extension cords taped to the top of any carpet or flooring within booth space or meeting space must be supplied and installed by SES.
- All wiring utilized for booth work must have a 3wire grounded cord with a minimum of #14 gauge.
- Spotlights or floodlights are a hazard when lamps are too close to fabrics or other material which can be affected by heat. The use of clip-on sign sockets, latex or lamp cord wire in displays, or the use of two-wire fixtures is prohibited. Zip cords or two-wire cords are undergrounded and could result in safety hazards. Their use is forbidden in all convention facilities.
- Electrical requirements for an exhibit at the Sands Expo & Convention Center are for the safety of all exhibitors and are based on national and city electrical codes and ordinances.
- Local ordinances prohibit more than 2,000 watts/20 amps per lighting circuit and only one connection for power and motor outlets.
- Electrical permits required by the local Building and Safety Code will be obtained by SES. No storage is allowed behind booth for fire safety reasons.

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ELECTRICAL SERVICESORDER FORM - 2012 *

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5070 • F: 702-733-5568

ORDER ONLINE AT

Please indicate total number of pages faxed to ensure complete order was received. <u>www.sandsexpo.com</u>

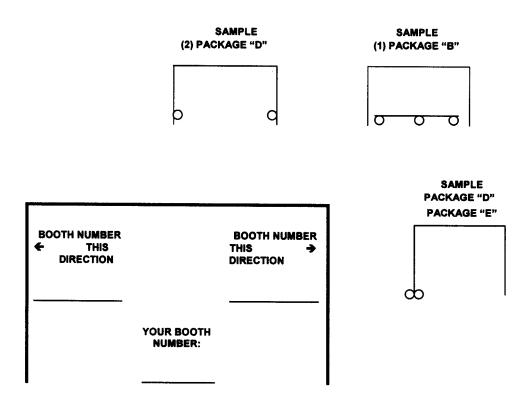
EVENT NAME: WSA February	2012		[1	EVENT DATES: Feb. 6-8, 2012 BOOTH # / MTG. RC						ROOM		
EXHIBITING CO. NAME:				HALL L	OCATION:	1 60.	0-0,	2012				
STREET ADDRESS:		CITY	<u></u> :					STAT	E:	ZIP:		
TELEPHONE:		FAX:				<u>-</u>		E-MA	IL:			
ORDERED BY:					SIGNATUR	E:						
(Print Name) IMPORTANT: SES IS THE EXCLUSIVE ELECTR	ICAL DROVADED	AT CECC	NO OTHER	, DD 0) /	IDED OD EL	FOTOIO						
FLOOR AT ANY TIME. TO RECEIVE ADVANCE PRIOR TO SHOW OPENING DATE TO ENSURE ISSUED ON SERVICES INSTALLED AS ORDEF CALENDAR DAYS PRIOR TO SHOW OPENING INVOICE PRIOR TO DEPARTURE. FOR CRED ELECTRICAL USAGE:	E DISCOUNT PR E AVAILABILITY. RED EVEN THOUG DATE. NO REFL	CES, SES I ALL OTHI GH NOT US JNDS WILL	MUST RECEI ER ORDERS SED. ALL OF L BE ISSUED	IVE YO WILL E RDERS ON OL ICERNS	UR ORDER BE PROCES: ARE SUBJE JTI ETS CAN	WITH FU SED AT T ECT TO A ICELED A MADE KI	ILL PAY THE SH \$ 25% C AFTER	'MENT E OW SITE ANCELA THEY H	3Y 5 PM E RATE. ATION FE AVE REE	PST 21 CAI NO CREDI E IF CANC N INSTALL	ENDAR	R DAYS . BE /ITHIN 21
120 VOLT - 60 HZ - AC	(SHOW HRS)	(24-HR POWER)	(*DOUBLE FO HR POWE	OR 24- (R)	("DOUBLE FO POWE	R 24-HR R)	SUB-T	OTAL		ABOR RE		
5 Amps / 500 Watts or Less	_			\$95		\$172				outlets 208		
10 Amps / 1,000 Watts or Less 20 Amps / 2,000 Watts or Less				\$168		\$245			req	uire electr	ical lab	or.
	QTY	*QTY	ADVANCE F	\$243	SHOW SIT	\$357	ļ					
ELECTRICAL USAGE: 208 VOLT 1 PHASE - 60 HZ - AC	(SHOW HRS)	(24-HR POWER)	("DOUBLE FO HR POWE	OR 24- (R)	("DOUBLE FO POWE	R 24-HR R)	SUB-1	OTAL	STRAK OVER	GHT TIME: FIME:	\$ 89/h \$168/h	
10 Amps / ½ h.p.or Less				\$295		\$447						
20 Amps / 1 ½ h.p. or Less				\$406		\$622			DATE	TIME:		
30 Amps / 2 h.p. or Less 40 Amps / 3 h.p. or Less				\$470		\$700						
60 Amps / 5 h.p. or Less	 			\$565		\$705	ļ		T	(
100 Amps / 10 h.p. or Less	 			\$599 \$902		\$948	ļ			Labor Rec		
ELECTRICAL USAGE:	QTY	*QTY	ADVANCE F		SHOW SITE	\$1,420	-			ibution und		ð (
208 VOLT 3 PHASE - 60 HZ - AC	(SHOW	(24-HR	(*DOUBLE FO	R 24-	(*DOUBLE FO	R 24-HR	SUB-T	-OTAL	•	pment hool	•	
10 Amps / 1 h.p. or Less	HRS)	POWER)	HR POWE		POWE		30B-1	OTAL		ting fixtures		
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30 Amps / 5 h.p. or Less			}··· · · · · · · · · · · · · · · · · · 	\$593		\$902				ch electrica h structure	sign to	
40 Amps / 3 h.p. or less				\$685		\$1,137	-,		DOOL	n structure		
60 Amps / 10 h.p. or Less				\$818		\$1,308			□ Othe			
100 Amps / 20 h.p. or less				027		\$1,551	 -			71 .		
200 Amps / 50 h.p. or Less				,956		\$3,266						
400 Amps or Less				,492		\$4,954			READ A	ALL ELECTE	RICAL	
ELECTRICAL USAGE:	QTY	*QTY	ADVANCE F		SHOW SITI					E INSTRUC		AND
480 VOLT 3 PHASE- 60 HZ - AC	(SHOW HRS)	(24-HR POWER)	(*DOUBLE FO HR POWE	R 24-	(*DOUBLE FO POWE)R 24-HR R_	SUB-T	OTAL		TIONS ON		
20 Amps / 7 h.p. or Less				\$666		\$1,072			18 & 19	PRIOR TO	PLACIN	iG
30 Amps / 10 h.p. or Less 40 amps / 15 h.p. or Less				\$784		\$1,128			ORDER	₹.		
60 Amps / 20 h.p. or Less				,128		\$1,298						
100 Amps / 50 h.p. or Less				,240 ,578		\$1,690 \$2,169	ļ			You are like		
150 Amps / 75 h.p. or Less	 			,254		\$2,109				aterials, suc		
200 Amps / 100 h.p. or Less				478		\$3,492				vith your ord ed to your or		
EUROPEAN POWER 380					RPRICING	40,432			De adde	iu to your or	uei as ii	seded.
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*24-HOUR POWE							TO					
ALL EXTENSION COI	RDS RUNNING (JNDER CA	ARPET OR F	LOOR	ING MUST	BE PRO	VIDED	AND I	STALL	ED BY SES	S .	
IMPEDAMPS (blue electrical box for the pu	races of deliver	ina alaasii	do oossiss) s									
purchased on-site at the SES/SECC Custor	pose of deliver	ing electri	ic service) s	noula	only be pu	rcnased	ı πom ε	SES/SE	CC. IMP	EDAMPS	can be	_
component, computer hardware or softwar	a loss of service	O OF FOUR	nue endier	not se	responsiu	e or ital	DIE TOT	any can	nage or	loss or equ	uipmen	ι, •
another company/vendor/unauthorized per	son.	9 01 19191	ilue, alluor i	any mj	ury to arry	person	causeu	by an	BIBCUICE	ii box purc	nasec	rom
PAYMENT AUTHORIZATION (Will be u	sed for any an	d all SES	services y	ou ord	der in addi	tion to t	hose li	sted or	n this fo	rm.)		
☐ Check No MAKE PAYA	BLE TO: SANDS E	EXPO & CO	NVENTION CE	ENTER	MUST BE RE	CEIVED 1	14 DAYS	PRIOR	TO SHOW	OPENING (DATE.	
INTERNATIONAL CUSTOMERS, PLEASE PAY BY ☐ Credit Card: ☐ MasterCard											ED.	
	□VISA	☐ Disc	cover		Diners Cl	ub	LJ.	Americ	an Exp	ress		
Account Number:												
Expiration Date:	Cardholder'	s Name /	as is annes	ars on	card).							
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Cardholder's Signature:												
Cardholder's Billing Address:		Policies en	nd Procedure	s Subi	ect to Chan	ge						

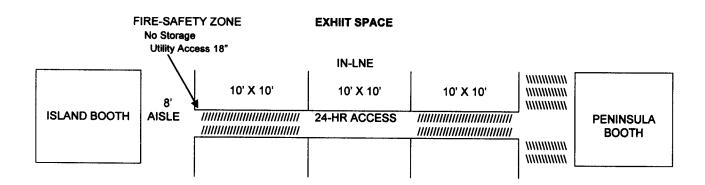
ELECTRICAL: BOOTH LIGHTING INSTRUCTIONS - 2012 *

ORDER ONLINE AT WWW.SANDSEXPO.COM

BOOTH LIGHTING INSTRUCTIONS

Please indicate placement of your booth lighting and return with your order. Packages A, B, C, and D are intended for in-line booths and for standard booth sets with booth lighting placed at the FRONT of the booth and hung from poles or stanchions only. All other installations will be completed on a labor and material basis.







ELECTRICAL: BOOTH LIGHTING SERVICES ** ORDER FORM & CONDITIONS - 2012

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5070 • F: 702-733-5568

Please indicate total number of pages faxed to ensure complete order was received. WWW.SANDSEXPO.COM

ORDER ONLINE AT

				•				XFO.COM
EVENT NAME: WSA February 2012		EVEN	NT DATES:	Feb. 6	5-8, 2012	BOOT	H#/M1	G. ROOM#
EXHIBITING CO. NAME:		HALL	LOCATION	:				
STREET ADDRESS:	CITY:	•			STA	TE: ZIP:		
TELEPHONE:	FAX:				E-M/	AIL:		
ORDERED BY: (Print Name)	1		SIGNATU	RE:	[
IMPORTANT: SES IS THE EXCLUSIVE BOOTH LIGHTING PRO ALLOWED ON THE SHOW FLOOR AT ANY TIME. TO RECEIV BY 5 PM PST 21 CALENDAR DAY'S PRIOR TO SHOW OPENIN SHOW SITE RATE. NO CREDITS WILL BE ISSUED ON SERVI TO A 25% CANCELATION FEE IF CANCELED WITHIN 21 CALI PACKAGES CANCELED AFTER THEY HAVE BEEN INSTALLE SERVICE CONCERNS MUST BE MADE KNOWN DURING THE	YE ADVANCE DIS NG DATE TO EN ICES INSTALLED ENDAR DAYS PE D. REVIEW INV ESHOW.	SCOUN SURE A D AS OR RIOR TO OICE PI	T PRICES, S VAILABILIT DERED EVI SHOW OP RIOR TO DE	EES MUST TY. ALL O EN THOU ENING DA PARTURE	RECEIVE YOUTHER ORDE GH NOT USE ATE. NO REF	OUR ORDER WITERS WILL BE PRO ED. ALL ORDERS FUNDS WILL BE I	TH FULL OCESSE S ARE S SSUED	. PAYMENT ED AT THE UBJECT ON
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MAINTENENACE, AND REMOVAL. (SEE BOX BELOW AND TRACK INSTALLATION ARE BLACK IN COLOR. WATT FLOOD LAMP). ALL FIXTURES ARE ADJUSTA	N FOR THOSE LAMPS ARE	THAT	DO NOT.)	ALL TR	ACK AND	FIXTURES FOR	STAN	CHION
ITEM DESCRIPTION			QTY		DVANCE PRICE	SHOW SITE PRICE		TOTAL
PACKAGE "A" – TRACK LIGHTS ONE 4' TRACK W/TWO FIXTURES					\$190	\$294	s	
PACKAGE "B" – TRACK LIGHTS ONE 4' TRACK W/THREE FIXTURES					\$232	\$387		
PACKAGE "C" - TRACK LIGHTS								
ONE 4' TRACK W/FOUR FIXTURES PACKAGE "D" - STANCHION LIGHT			· -	_	\$289	\$438	\$	
ONE 18" TRACK W/ONE FIXTURE MOUNTED TO STANCH BOOTH (EITHER SIDE)	HION FRONT O	F			\$109	\$144	s	
PACKAGE "E" - ADDITIONAL FIXTURE ADD ADDITIONAL FIXTURES TO PACKAGES A, B, C, OR	D				\$57	\$88	1	
PACKAGE 'F' - OVERHEAD LIGHT 1,000 WATT QUARTZ LIGHT MOUNTED IN CATWALK ON					ΨΟΙ	400	+	
MOUNTED OFF CATWALK WILL REQUIRE LABOR AND B CONTACT ELECTRICAL AT 702-733-5548 FOR ASSISTAN	OOMLIFT REN	TAL.			****			
PACKAGE "G" - OVERHEAD LIGHTS FOR HALL G					\$284	\$449		,
200 WATT - PARS - FOR USE IN HALL G - GROUND LEV NOTE: PACKAGES A, B, C, E: WHEN USED AT THE VEN		DIEAC	E ADD ON	E HOUR	\$226	\$340	-	
FOR INSTALLAITON PLUS ONE HOUR OF LABOR FOR D	ISMANTLE.					TOTAL	\$	
FILL OUT FORM ON THE FOLLOWIN	G PAGE WITH	BO01	H LOCAT	ON AND	LIGHTING	LOCATION		
Packages A, B, C, and D are intended placed at the FRONT of All other installations	the booth and	hung fr	om poles d	r stanchi	ons only.	oth lighting		
PAYMENT AUTHORIZATION (will be used for any and a	all SES services	s you o	rder in add	ition to th	ose listed o	n this form):		
☐ Check No MAKE PAYABLE TO: SANDS EXI		CENTE	D MILET DE	PECEIVEN	14 DAVE BRIO	P TO SHOW ODEN	NG DATI	Ē.
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Cardholder's Signature:								
Cardholder's Billing Address:								



FLORAL & PLANT SERVICES ORDER FORM - 2012

Mail or fax forms with payment to: SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT. 201 SANDS AVENUE • LAS VEGAS, NV 89169 P: 702-733-5070 • F: 702-733-5568

ORDER ONLINE AT

Please indicate total number of pages faxed to ensure complete order was received.

Please indicate total numb	per of pages far	red to ensu	ure complete	e order was	received.	WWW.SANI	OSEXPO.COM	
EVENT NAME: WSA February 2012		EVENT D	PATES: FE	b. 6-8, 2	2012	BOOTH#/MTG. ROOM#		
EXHIBITING CO. NAME:		HALL LO	CATION:			1		
STREET ADDRESS:	CITY:	<u> </u>			STATE:	ZiP:		
TELEPHONE:	FAX:				E-MAIL:	1		
DELIVERY DATE/TIME:		STRIKE	DATE/TIME:					
ORDERED BY:		SIGNATU	JRE:					
(Print Name) IMPORTANT: TO RECEIVE ADVANCE DISCOUNT PRICES, S DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILL CREDITS WILL BE ISSUED ON SERVICES INSTALLED AS OR PRIOR TO REQUESTED DATE OF SERVICE TO AVOID A 25% CONSIDERATION, ALL SERVICE CONCERNS MUST BE MADI	ABILITY. ALL O' DERED EVEN T CANCELATION	THER ORDI HOUGH NO FEE. REV	ERS WILL BE OT USED. CA EW INVOICE	PROCESSI NCELATION	ED AT THE SH N(S) MUST BE	IOW SITE R. RECEIVED	ATE. NO 24 HOURS	
Our Floral Department can provide a variety of tropical plants https://floral.venetian.com to view a selection of our arranger DETAILS THAT MAKE THE DIFFERENCE! • Personal atterexhibit. • We use only fresh, top-of-the line flowers for your fl DESIGNER SERVICES to help with your plant and flower reconstructions. Luncheons, banquets, cocktail parties, specialized event personnel. FLORAL ARRANGEMENTS	ments. ntion to your ord oral needs. quirements for y	ler and nee	ds. ● Our pla r booth. Cal	ants are of the	ne best quality	for your ev	ent or	
List Arrangement Name (Please visit us at				<u> </u>				
https://floral.venetian.com_to view a selection of our arrangement	ts.) \$65.00	\$75.00	\$100.00	\$125.00	\$150.00	QTY	TOTAL	
		<u> </u>						
0								
Special Instructions:								
GREEN & BLOOMING PLANTS AND TREES - REN'	TAI ITEMS	QTY	ADANC	E PRICE	SHOW		TOTAL	
Mum Plants (circle one: white / yellow / lavender / bro		Q.II	ADARC	\$25 each		30 each	TOTAL	
Orchid				\$35 each		40 each		
Bromeliads Kalanahaa (sirala ana) aranga (sad / nink (white)		ļ		\$30 each		35 each		
Kalanchoe (circle one: orange / red / pink / white) Fern – 6 inch		 		\$25 each \$25each		30 each		
Fern – 8 inch				\$30 each		35 each		
Green Plants – 2 feet				\$30 each	\$	40 each		
Green Plants – 3 feet Green Plants – 4 feet		 	ļ	\$40 each	<u> </u>	50 each		
Green Plants – 4 feet Green Plants – 5 feet		 		\$50 each	· · · · · · · · · · · · · · · · · · ·	60 each		
Green Plants – 6 feet		<u> </u>		\$60 each		70 each 85 each		
Green Plants – 8 feet		1.		\$125 each		50 each		
: Special Instructions:						TOTAL		
			AD	D 8.10% N	EVADA SALI			
						TOTAL		
PAYMENT AUTHORIZATION (Will be used for any and all SES:	services you orde	er in addition	to those liste	d on this for	n.)	L_		
Check No. MAKE PAYABLE TO: SANDS EXPO & CONVEINTERNATIONAL CUSTOMERS, PLEASE PAY BY CREDIT CARD OR WIRE TRANSFE	NTION CENTER MILE	T RE DECEIVE	N 14 NAVE DRICE	TO SHOW ORE	NING DATE			
☐ Credit Card: ☐ MasterCard ☐ VISA	□ Discover		ners Club					
Account Number:		_ <i>U</i>	.5.0 5100	, amondan EJ	.p. 000			
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Evaluation Date:					11_			
Expiration Date: Cardholder's Name (a	s is appears on o	:ard):						
Cardholder's Signature: Cardholder's Billing Address:								



INTERNET SERVICE TERMS AND CONDITIONS - 2012 *

ORDER ONLINE AT WWW.SANDSEXPO.COM

Service	Connection Speed	Limit of IP Addresses	Recommended Usage
Fast Ethernet Service up to 3Mb (IE3)	3Mb Maximum	Includes one private IP address	Used for light bandwidth needs such as E-mail and general Internet browsing.
Fast Ethernet Service up to 10Mb (IE10)	10Mb Maximum	Includes one private IP address	Used for high bandwidth needs such as a video streaming.
Fast Ethernet Service up to 10Mb (IEPUB)	10Mb Maximum	Includes one public IP address	Unfiltered, no firewall, fully public shared Internet for high-speed usage and web hosting.
T-1 Dedicated Ethernet (IT1D)	1.54 Mps Maximum	Full T1 speed with 25 static, public IP addresses	Standard Dedicated T1 with no firewall protection. This is not advised for high-speed use.

The network connection provided by Specialized Event Services (SES) may be used only by the contracted corporation, its directors, officers, and employees, or guests when performing service for the company. This service cannot be resold or distributed to any other company. Users of the SES network will put forth every effort to avoid unnecessary network traffic and interference with the usage of others. Users of the network shall not transmit any communication which violates any local law or regulation or is likely to offend other users on the network. All devices on the SES network will be charged an access fee in the form of an additional IP address or a network package.

SES makes no guarantee of the performance, routing, or throughput of any data circuit connected to the Internet outside the facility's own backbone. Please call 702-733-5531 for assistance in planning your network.

SES requires all devices using the network to be protected by updated virus software, Windows security updates, and any other technological precautions deemed necessary to protect yourself and other users from viruses, malicious programs, pop-ups, pop unders, and other disruptive applications.

Any device which adversely impacts the SES network will result in service interruption with or without prior notice to the user at the discretion of SES. The device in question will remain disconnected until SES personnel deem that all issues have been resolved. No discount or refund will be issued in these circumstances. Additional fees for problem diagnosis and resolution will apply.

SES does not support any equipment that was not rented from the Sands Expo Business Center or directly from SES Internet.

LIMITATIONS

Every effort has been made to provide network connectivity that is compatible with most current industry standards. Certain operating systems, Internet browsers, VPN software, and other programs or devices may not function correctly or at all on the SECC network. SES does not block any ports or restrict any services that would prohibit these services from working.

Labor includes configuration of devices and any changes made to SES equipment to enhance the exhibitor's network, running cable, tipping cable, or observing as the exhibitor makes changes to his own devices. No drivers or software will be loaded onto an exhibitor's device, and no hardware changes will be made to an exhibitor's device by an SES Internet technician. If a hub is rented, it may be picked up at the service desk. SES Internet will not deliver the hub to your booth. It is the customer's responsibility to be familiar with and understand their equipment if they chose to bring their own hub or switch. Technical assistance beyond the initial installation will be charged a labor rate. No refunds will be given if technical problems were encountered due to the use of customer-provided equipment, or customer's own computer settings in general.

Due to the unpredictable nature of the World Wide Web, SES does not warrant that the services provided will meet the user's requirements or that the user's access to and use of the services will be uninterrupted. SES cannot and does not guarantee the privacy, security, authenticity, or non-corruption of any information transmitted through the system from the Internet. If a situation occurs involving nonperformance of services furnished by SES, user's sole remedy shall be a refund of a pro-rata portion of the price paid for services which were not provided. No credit will be issued for periods of lost service with a duration less than **eight** hours.



INTERNET SERVICESORDER FORM - 2012

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5070 • F: 702-733-5568

ORDER ONLINE AT

Please indicate total number of pages faxed to ensure complete order was received. <u>WWW.SANDSEXPO.COM</u>

EVENT NAME: W/CA Fobruary 2012		EVENT DATES:	F-1- 0	0.0040	BOOTH#/B	ITG. ROOM
VVSA February 2012			reb. o	-8, 2012		
EXHIBITING CO. NAME:		HALL LOCATIO	N:			
STREET ADDRESS:	CITY:	L		STATE:	ZIP:	
TELEPHONE:	FAX:			E-MAIL:		
ORDERED BY:		SIGNATI	JRE:			
(Print Name)		i				
IMPORTANT: TO RECEIVE ADVANCE DISCOUNT PRICES, SES MUST OPENING DATE TO ENSURE AVAILABILITY. ALL OTHER ORDERS WIL AS ORDERED EVEN THOUGH NOT USED. CANCELATION(S) MUST BE FEE.REVIEW INVOICE PRIOR TO DEPARTURE. FOR CREDIT CONSIDE	L BE PROCESSED RECEIVED 24 HO	O AT THE SHOW SITE URS PRIOR TO REQI	RATE. NO C JESTED DATE	REDITS WILL BE ISS OF SERVICE TO AV	UED ON SERVICES OID A 25% CANCE	CHICTALLED
DESCRIPTION OF SERVICE		CODE	QTY	ADVANCED RATE	SHOW SITE RATE	SUBTOTAL
				(Incentive)	(Base)	
1. FAST ETHERNET (FE) CONNECTIONS	-1	150		1 04 000 00 1	21 122 22	
 a. Fast Ethernet Service up to 3Mb (Single Private IP Address b. Fast Ethernet Service up to 10Mb (Single Private IP Address 		IE3		\$1,200.00	\$1,400.00	
c. Fast Ethernet Service up to 10Mb (Single Public IP Address		IEPUB		\$2,100.00 \$3,500.00	\$2,450.00 \$4,000.00	
2. ADDITIONAL NEEDS	·	121 00		\$3,300.00	44,000.00	L
a. Additional Private IP Address for IE3 or IE10 Services		IACC	1	\$125.00	\$125.00	
b. Additional Public IP Address for IEPUB Service		IACP		\$150.00	\$150.00	
c. CAT5 Cable		ICAT	<u> </u>	\$1.00/foot	\$1.00/foot	
3. EQUIPMENT RENTAL			· · · · · · · · · · · · · · · · · · ·		***************************************	
a. 8 Port Hub Rental 10/100 Auto-Sensing		IHUB		\$150.00 +	\$175.00 +	
Must pay deposit of \$250		A8		\$250 Deposit	\$250 Deposit	
b. 16 Port Hub Rental - 10/100 Auto-Sensing		IHUB		\$200 + \$250	\$225 + \$250	
Must pay deposit of \$250		A16		Deposit	Deposit	
 SPECIAL LINE SERVICES T-1 Dedicated Service 1.54 Mb – Must call for availability. 						
b. Special Engineering/Configuration - Call for information.		IT1DE		\$5,000.00	\$6,600.00	
5. LABOR CALL					· · · · · · · · · · · · · · · · · · ·	
a. Labor (Straight Time is between 8:00 a.m. and 5:00 p.m. e.						
	xciudina nolidavs	a)	1	1		
Date/Time:	xcluding nolidays	9)		STRAIGHT TIME \$89.00/hour	OVERTIME \$168.00/hour	:
Date/Time:				\$89.00/hour		
Date/Time: Hub rental deposits returned upon receiving work billing.	ing hub. Unuse	d portion of depo		\$89.00/hour	\$168.00/hour	
Date/Time: Hub rental deposits returned upon receiving work billing. TOTAL PAYMENT MUST ACCOMPANY ORDER. C	ing hub. Unuse	d portion of depos	702-733-55	\$89.00/hour	\$168.00/hour Subtotal	
Date/Time: Hub rental deposits returned upon receiving work billing.	ing hub. Unuse redit Card users [21 days prior to e sole discretion or resale of Internet if applicable. This emed to be harm cific applications and no later than of flooring must be of the SES Internal II SES service	ad portion of deposits may fax order to the first day of so of SES. It service is strictly is includes, though ful to the network, including, though none hour before every provided and install the Department as one to be so you order in act of the contract of the contr	702-733-556 chow.*** prohibited. not limited to, ent. led by SES. explained on idition to the E RECEIVED 1 INTERNATION	\$89.00/hour ed w/final 68. b, troubleshooting a VPN; Video Stream page 22 and 24 of ose listed on this	\$168.00/hour Subtotal GRAND TOTAL nd additional assining; Net Meeting this brochure. form.) SHOW OPENING DAT BE ACCEPTED.	; Remote
Hub rental deposits returned upon receiving work billing. TOTAL PAYMENT MUST ACCOMPANY ORDER. C *** Incentive price applies to orders received WITH PAYMENT Notes: 1. The choice of Internet Service Provider (ISP) is at the 2. SES is the sole provider of all Internet services. The 3. SES reserves the right to append labor to any order 4. SES reserves the right to remove any equipment de 5. SES does not guarantee the full functionality of spending Services; Citrix; and PC anywhere. 6. SES guarantees that Internet services will be delivered for any and a services attach all required floor plans/diagrams. By signing this order form, you agree to the terms and conditions PAYMENT AUTHORIZATION (Will be used for any and a services will be delivered floor plans/diagrams.) Check No	ing hub. Unuse redit Card users [21 days prior to e sole discretion presale of Internet if applicable. The emed to be harm cific applications and no later than of flooring must be of the SES Internal I SES service PO & CONVENTION RE TRANSFER. C	d portion of deports may fax order to the first day of a of SES. Set service is strictly is includes, though ful to the network, including, though none hour before exprovided and install the Department as a set you order in a concentrate. MUST BEHECKS DRAWN ON	ro2-733-556 chow.*** prohibited. not limited to, ent. led by SES. explained on dition to the E RECEIVED 1 INTERNATION Club	\$89.00/hour ed w/final 68. b, troubleshooting a VPN; Video Stream page 22 and 24 of ose listed on this I4 DAYS PRIOR TO S IAL BANKS WILL NO	\$168.00/hour Subtotal GRAND TOTAL nd additional assining; Net Meeting this brochure. form.) SHOW OPENING DAT BE ACCEPTED.	; Remote
Hub rental deposits returned upon receiving work billing. TOTAL PAYMENT MUST ACCOMPANY ORDER. C **** Incentive price applies to orders received WITH PAYMENT Notes: 1. The choice of Internet Service Provider (ISP) is at the 2. SES is the sole provider of all Internet services. The 3. SES reserves the right to append labor to any order 4. SES reserves the right to remove any equipment de 5. SES does not guarantee the full functionality of spending Terminal Services; Citrix; and PC anywhere. 6. SES guarantees that Internet services will be deliver 7. All cabling, including CAT5, running under carpet or 8. Please attach all required floor plans/diagrams. By signing this order form, you agree to the terms and conditions PAYMENT AUTHORIZATION (Will be used for any and a check No	ing hub. Unuse iredit Card user: [21 days prior to the sole discretion to resale of Internet if applicable. The emed to be harm cific applications and no later than of the SES Internal! SES service to a CONVENTION IRE TRANSFER. Company of the service to be conventional of the service to a convention in the service of the service to a convention in the service of t	d portion of deports may fax order to the first day of a of SES. Set service is strictly is includes, though ful to the network, including, though none hour before exprovided and install the Department as a set you order in a concentrate. MUST BEHECKS DRAWN ON	ro2-733-556 chow.*** prohibited. not limited to, ent. led by SES. explained on dition to the E RECEIVED 1 INTERNATION Club	\$89.00/hour ed w/final 68. b, troubleshooting a VPN; Video Stream page 22 and 24 of ose listed on this I4 DAYS PRIOR TO S IAL BANKS WILL NO	\$168.00/hour Subtotal GRAND TOTAL nd additional assining; Net Meeting this brochure. form.) SHOW OPENING DAT BE ACCEPTED.	; Remote



PLUMBING/AUTOMATIC SPRINKLER SYSTEM/COMPRESSED * AIR/WATER/DRAIN SERVICES INSTRUCTIONS & CONDITIONS - 2012

ORDER ONLINE AT WWW.SANDSEXPO.COM

INSTRUCTIONS AND CONDITIONS

- 1. SES IS THE EXCLUSIVE COMPRESSED AIR/WATER/DRAIN SERVICE PROVIDER. NO OTHER PROVIDER OR COMPRESSED AIR/WATER/DRAIN SERVICE WILL BE ALLOWED ON THE SHOW FLOOR.
- 2. All material and equipment furnished by SES for these service orders shall remain SES property and shall be removed ONLY by SES personnel at the close of the show.
- Wall, column, and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors.
- 4. All equipment must comply with state and local safety codes.
- Prices are based upon current wage rates and are subject to change without notice.
- 6. Exhibitors are encouraged to make their booth connections within their booth. The standard connector for compressed air connector for compressed air connector for compressed air outlets is a ¼" AMFLO-C1 connector; the standard connector for water is ½" FIP connector. However, no modifications to facility system or equipment is allowed. Exhibitors who are in violation of this will be charged an hourly service charge to repair system or equipment.
- 7. Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without SES Plumbing personnel. However, if exhibitor requests labor from SES, they will be charged an hourly service charge for these services.
- 8. Equipment using water must have inlet and outlet properly marked and identified.
- 9. Unless otherwise directed in writing by exhibitor or his representative, SES Plumbing personnel may be required to cut floor coverings to permit installation of service.
- 10. Connection rates listed cover bringing service from main line to booth and do not include connecting equipment. Standard placement for compressed air, water, and drain outlets is at the back wall of line (in-line) and peninsula booths. For island booths, outlets will be placed in the center of the booth (or at our discretion) unless we receive a floorplan indicating the main location where you require your services.
- 11. Due to the portable nature of the air lines in the Sands Expo & Convention Center (SECC), we recommend that exhibitors supply a filter or other equipment to limit the moisture or water in lines.
- 12. Special supplies such as regulators, strainers, traps, and other such specialized equipment as may be necessary for your booth should be ordered with 30 days written notice. Every effort will be made to provide you with all special requirements.
- 13. All utility outlets include up to 50' of accomplished distance. Use of additional footage or equipment will be charged at the prevailing labor and material rates.
- 14. Any of your plumbing services that require electricity or electrical labor to connect and/or operate should be ordered on the "Electrical Services Order Form". You will also be charged for electrical outlets for any services which require power for special plumbing needs, such as pumps, ejectors, and/or compressor outlets.
- 15. Automatic Fire Sprinkler System (AFSS) must comply with National Fire Protection Act #13. All booths must comply with these requirements. It is not the responsibility of SES nor the SECC to approve or deny your exhibit floorplans. All questions should be addressed to Clark County Fire Department at 702-455-7100. SES is the exclusive provider at the SECC for this service. When AFSS is required in your booth, please order at www.SandsExpo.com or call 702-733-5070. The mailing address is: Sands Expo & Convention Center, Order Processing Dept., 201 Sands Avenue, Las Vegas, NV 89169.
 - a) Plan view drawing of the display indicating (by shading) the areas/elements that are covered including stairwells and their dimensions. Walks, kiosks, showcases or products with less than 20" of clearance from bottom of the deck or ceiling must be indicated with dimensions.
 - b) Please send perspective/isometric drawings to better define your display.
- 16. All on-site plumbing orders are subject to availability of labor and services.
- 17. All on-site plumbing orders may be delayed due to the nature and requirements of services ordered.
- 18. Cancelation(s) must be received 24 hours prior to requested date of service to avoid a 25% cancelation fee.
- 19. SES and the Sands Expo & Convention Center will not be held liable for any and all losses due to circumstances outside of their control, including but not limited to losses due to interruption of service from the main utility provider of the building.



PLUMBING/AUTOMATIC SPRINKLER SYSTEM/COMPRESSED * AIR/WATER/DRAIN SERVICES INSTRUCTIONS & CONDITIONS - 2012

Mail or fax forms with payment to: SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT. 201 SANDS AVENUE • LAS VEGAS, NV 89169 P: 702-733-5070 • F: 702-733-5568

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Please indicate total number of pages faxed to ensure complete order was received. <u>WWW.SANDSEXPO.COM</u> EVENT DATES: Feb. 6-8, 2012 EVENT NAME: BOOTH # / MTG. ROOM # WSA February 2012 **EXHIBITING CO. NAME:** HALL LOCATION:

STREET ADDRESS:	CITY:		STA	TE: ZIP	:	_
TELEPHONE:	FAX:		E-M	AIL:		
ORDERED BY:	PREPER BY:					
(Print Name)	1	SIGNATURE:				
IMPORTANT: SES IS THE EXCLUSIVE COMPRESSED AIRWATER/DRA ALLOWED ON THE SHOW FLOOR. TO RECEIVE ADVANCE DISCOUNT PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILITY. ALL OT SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. CAN CANCELATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE. FOR O	PRICES, SES MUST RECEIV HER ORDERS WILL BE PRO ICELATION(S) MUST BE REC CREDIT CONSIDERATION, AL	TE YOUR ORDER IN CESSED AT THE SEIVED 24 HOURS LL SERVICE CONC	WITH FULL PAYME SHOW SITE RATE. PRIOR TO REQUE CERNS MUST BE M	NT BY 5 PM PST NO CREDITS WI STED DATE OF S ADE KNOWN DU	21 CALENDAR DAY: LL BE ISSUED ON ERVICE TO AVOID A RING THE SHOW.	S
COMPRESSED AIR: 90-100 lbs. PSI. The standard cor	nnector for compressed	air is a 1/4" AN	IFLO-C1 conne	ctor. For any	other	_
connections, contact Specialized Event Services (SES).	Our Plumbing departme		responsible for ADVANCED	moisture or w		_
ITEM		QTY	RATE	RATE	X PRIČE)	
SERVICE CHARGE FOR FIRST OUTLET AT REAR OF EACH ADDITIONAL CONNECTION WITHIN THE SAME	BOOTH		\$431.00	\$668.0	0 \$	
(WITHIN 5 FT. OF 1 ST OUTLET)	ВООТН		\$212.00	\$335.0	0 \$	
CFM REQUIRED: MINIMUM OF 5 CFM			\$8.00/EACH	\$12/EAC	H s	\neg
SIZE OF CONNECTION:			CFM	CF	M I T	
WATER SERVICE: Pressure may vary. No guarantee c should arrange to have a pressure regulator valve installed.	an be made of minimur ed. Standard connectio	n or maximum ns for water o	pressures. If p utlets are ½" Fil	oressure is cri P.	tical, exhibitor	
ITEM		QTY	ADVANCED	SHOW SITE		7
SERVICE CHARGE FOR FIRST OUTLET AT REAR OF	BOOTH		RATE \$445.00	\$681.0	X PRICE)	\dashv
EACH ADDITIONAL OUTLET WITHIN THE SAME BOO	TH			T	e	\neg
(WITHIN 5 FT. OF 1 ST OUTLET)			\$224.00	\$335.0		
DRAINS: Please call to verify drain availability or supplet at the SECC.	mental charges which n	nay be incurre	d. This condition	on pertains to	all Exhibit Halls	
ITEM		QTY	ADVANCED RATE	SHOW SITE	E TOTAL (QTY X PRICE)	
SERVICE CHARGE FOR FIRST OUTLET AT REAR OF	ВООТН		\$445.00	\$681.0		┨
EACH ADDITIONAL OUTLET WITHIN THE SAME BOOT (WITHIN 5 FT. OF 1 ST OUTLET	ГН		\$224.00	\$335.0	0 s	
WATER FILLING & DRAINING: Prices include a one-tin	ne fill and drain for each	container has	sed on Straight			\dashv
ITEM	TO THE GIVE THE TOT COOL	QTY	ADVANCED	SHOW SITE	E TOTAL (QTY	\dashv
UNIT(S) 1 TO 149 GALLONS		W 11	\$235.00	RATE	X PRICE)	ᅴ
UNIT(S) 150 TO 299 GALLONS			\$235.00 \$346.00	\$357.0 \$523.0		\dashv
UNIT(S) 300 TO 999 GALLONS			\$614.00	\$948.0		ᅥ
UNIT(S) 1,000 TO 4,999 CALLONS			\$820.00	\$1,337.0		
UNIT(S) 5,000 TO 10,000 GALLONS ☐ Automatic Sprinkler System needed. Provide name &	abana aurahar of		\$1,104.00	\$1,672.0	0 \$	
Exhibitor:	phone number or	TOTAL	PLUMBING SER	VICE ORDER	\$	
LABOR RATES - \$89/HOUR STRAIGHT TIME / \$168/H						
Labor between the hours of 8:00 AM and 5:00 PM Mon-F	OUR OVERTIME ri will be at the Straight	Time labor rat	a Labor befor	n 0:00 AAA nn	d office 5:00 DM	ļ
Mon-Fri, Saturdays and Sundays will be at the Overtime r	ate. Holidays will be bi	illed at two time	es the Overtime	rate.	u aitei 5.00 FM	١
PAYMENT AUTHORIZATION (Will be used for any and all SES s			***************************************			
☐ Check No. MAKE PAYABLE TO: SANDS INTERNATIONAL CUSTOMERS, PLEASE PAY BY CREDIT CARD OR WI	EXPO & CONVENTION CENT: RE TRANSFER. CHECKS DR	ER. MUST BE RE RAWN ON INTERN	CEIVED 14 DAYS F ATIONAL BANKS \	RIOR TO SHOW WILL NOT BE AC	OPENING DATE. CEPTED.	
☐ Credit Card: ☐ MasterCard ☐ VISA ☐ Discover	☐ Diners Club ☐	American Expre	ess			
Account Number:		•				
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Expiration Date: Cardholder's Name (as	s is appears on card):					
Cardholder's Signature:		····				

Cardholder's Billing Address:



RIGGING / HANGING: TRUSS / THEATRICAL LIGHTING RENTAL / LABOR ORDER FORM - 2012 *

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201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5070 • F: 702-733-5568

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EVENT NAME: WSA February 2012		EVENT DATES: Feb. 6-8, 2012 BOOTH # / MT									
EXHIBITING CO. NAME:		HALL LOCATION:	-0, 2012	1							
STREET ADDRESS:	CITY:		STATE:	ZIP:							
TELEPHONE:	FAX:		E-MAIL:								
ORDERED BY: (Print Name)		SIGNATURE:		<u> </u>							
BY SIGNING AND DELIVERING THIS FORM TO SECC, CUSTOMER AGREES TO ALL TERMS AND CONDITIONS PRINTED ON THIS FORM. IMPORTANT: TO RECEIVE ADVANCE DISCOUNT PRICES, SES MUST RECEIVE YOUR ORDER WITH FULL PAYMENT BY 5 PM PST 21 CALENDAR DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABLITY. ALL OTHER ORDERS WILL BE PROCESSED AT THE SHOW SITE RATE. NO CREDITS WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. CANCELATION(S) MUST BE RECEIVED 24 HOURS PRIOR TO REQUESTED DATE OF SERVICE TO AVOID A 25% CANCELATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE. FOR CREDIT CONSIDERATION, ALL SERVICE CONCERNS MUST BE MADE KNOWN DURING THE SHOW.											
NO DRAYAGE CO		or SES PROV	IDED e	quipment							
ALLOW US TO ASSIST YOU WITH ALL OF YOUR PRODUCTION R Motorized Hoists / Trussing Roberts		ROM THE SMALLEST TO THE LA	ARGEST, WE CAN • Dimmers and C • Lighting Design	Controls							
	LABOR REQUE	ST / RATES									
LABOR REQUEST / RATES Labor between the hours of 8:00 AM and 5:00 PM Monday through Friday will be at the Straight Time labor rate. Labor before 8:00 AM and after 5:00 PM Monday through Friday, Saturdays, Sundays, and holidays will be at the overtime rate. A minimum charge per booth of one hour per man for installation will apply to all booths requiring labor. Labor to dismantle will be based on one-half (1/2) of the installation time and will be automatically applied to your invoice. Supervision — A 20% supervision fee will be charged when SES personnel are not working under the direct supervision of the exhibitor or exhibitor representative.											
LABOR RATES: Straight Time = \$89/hour Overtime = \$168/ho	our										
SERVICES REQUESTED: Date:	Time: WORK" FOR INFO ON OF WORK AN	No. of Persons:	OR SERVICES.	rson minimum for Rigging)							
	PRODUCT	THET									
PLEASE CONTACT US FOR ANY ITEMS NOT LISTED HERE PRODUCTION RE PRICING UPON REQUEST FOR IND	OR IF YOU WIS	H TO HAVE OUR ASSISTANCE									
☐ CONTROL ☐ CUSTOM RIGGING PACK ☐ MOTORIZED HOISTS ☐ MOVING LIGHTS	AGES	☐ DIMMERS ☐ PERISHABLES	LI	GHTING FIXTURES RUSS							
This form will be used to estimate costs to have requested work of All work will be performed upon our receipt of the signed estimate estimate prior to the first move-in day will result in a significant de no responsibility for additional labor or materials associated with the second control of the second c	e. Estimate charge lav in vour reques	es will be applied to your listed many	ethod of navment	Egilure to return the							
PAYMENT AUTHORIZATION (will be used for any and a	all SES services	you order in addition to thos	e listed on this f	orm.)							
Check No MAKE PAYABLE TO: SANDE INTERNATIONAL CUSTOMERS, PLEASE PAY BY CREDIT CARD OR W	S EXPO & CONVENT IRE TRANSFER. CI	TION CENTER. MUST BE RECEIVE HECKS DRAWN ON INTERNATIONA	D 14 DAYS PRIOR T	O SHOW OPENING DATE. T BE ACCEPTED.							
☐ Credit Card: ☐ MasterCard ☐ VISA ☐ Disco	ver 🗆 Din	ers Club 🗀 American E	xpress								
Account Number:											
Expiration Date: Cardholder's	Name (as is app	pears on card):									
Cardholder's Signature:											
Cardholder's Billing Address:											



RIGGING: HANGING SIGN SERVICES ORDER FORM - 2012 *

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WSA February 2012		EVENT DATES	[:] Feb. 6-8,	2012	BOOTH#/MTG. ROOM
EXHIBITING CO. NAME:		HALL LOCATIO	N:		
STREET ADDRESS:	CITY:			STATE:	ZIP:
TELEPHONE:	FAX:		*/* *I	E-MAIL:	1
ORDERED BY: (Print Name)	L	SIGNAT	URE:	, ,,,	
BY SIGNING AND DELIVERING THIS FORM TO SECC, CUSTOMER AGRIMPORTANT: SES IS THE EXCLUSIVE HANGING SIGN/RIGGING PROV SHOW FLOOR AT ANY TIME. TO RECEIVE ADVANCE DISCOUNT PRIC TO SHOW OPENING DATE TO ENSURE AVAILABILITY. ALL OTHER OI INSTALLED AS ORDERED EVEN THOUGH NOT USED. CANCELATION CANCELATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE. FOR CONCELATION FEE.	IDER AT SECC. NO IES, SES MUST REC RDERS WILL BE PR S) MUST BE RECEI CREDIT CONSIDER	O OTHER PROVIDE CEIVE YOUR ORDE COCESSED AT THE IVED 24 HOURS PR ATION, ALL SERVIC	R OR HANGING SIGN R WITH FULL PAYME SHOW SITE RATE. I IOR TO REQUESTED E CONCERNS MUST	KRIGGING SER ENT BY 6 PM P1 NO CREDITS WI DATE OF SER BE MADE KNO	ST 21 CALENDAR DAYS PRIOR ILL BE ISSUED ON SERVICES VICE TO AVOID A 25% WWN DURING THE SHOW.
NO DRAYAGE COST 6	or SES PRO	OVIDED equ	iipment <i>(Draya</i> ç	e is the cost o	of hauling goods.)
INFORMATION AND INSTRUCTIONS — HANGING ITEMS • Specialized Event Services is responsible for hanging, assemble Convention Center. Display companies or exhibitor's representation of the services of 200 pounds and/or result thems must include blueprints or drawings with detailed information assembly instructions. • All items must be in working order, structurally sound, and in an another than the service contration of the service	ntative may supen equiring electric wation, which must ecordance with a ications that are p actor for shipping it to completed. The	vise these activitie ill be hung using a include orientation oplicable codes. blaced on site. nstructions for all e estimate will be t	s. n motorized hoist(s) n in booth, estimate hanging items. forwarded to you be	d weight, pick ased on accou	points for hanging, and interest in the intere
SIGN SIZE/CONFIGURATION ELECTRICAL □ NON-ELECTRIC SIGN □ LIGHTING T	RUSS OT	HER 🗆			
POWER REQUIREMENTS:AMP OR WATTS PRINT, PLOTS, OR DRAWINGS MUST BE PROVIDED		VOLTAGE			_ ESTIMATED WEIGHT
Labor AND EQUIPMENT RATES FOR HANGING APPLICATION Labor between the hours of 8:00 AM and 5:00 PM Monday-Friday Friday, Saturdays, and Sundays will be billed at the Overtime rate A minimum charge per booth of one hour per man for installation installation time and will be automatically applied to your invoice. Supervision — A 20% supervision fee will be charged when SES p representative.	will be at the Stra . Holidays will be will apply to all bo	billed at two time oths requiring lab	s the Overtime rate or. Labor to disma	ntle will be bas	sed on one-half of the
LABOR RATES: Straight Time = \$89/hour Overtime = \$16	8/hour				
SERVICE REQUESTED: Date:	Time:SIVE LABOR SER	RVICES.	o, of Persons	(3 pers	son minimum for rigging)
EQUIPMENT / MOTORIZED HOISTS					
BOOMLIFT - \$200 PER HOUR SCISSOR LIFT - \$185 PER	HOUR MO	TORIZED HOISTS	S 1-TON - \$450	SIGN ROTA	ATOR - \$200.00
Please provide drawing with detailed information, includin and assembly instructions. In order for us to hang your sign to the proper height, please preserves the right to refuse to hang. For specific questions concerning hanging applications, E PAYMENT AUTHORIZATION (Will be used for any and all SES see Check No. MAKE PAYABLE TO: SANDS	rovide the measur gany application it -mall us at riggio services you order	rements from the f f they deem it uns ng@sandsexpo.c r in addition to the	loor to the top of th afe. com. se listed on this for	e sign. m.)	
☐ Check NoMAKE PAYABLE TO: SANDS INTERNATIONAL CUSTOMERS, PLEASE PAY BY CREDIT CARD OR WI	RE TRANSFER. C	HECKS DRAWN ON	BE RECEIVED 14 DA INTERNATIONAL BA	AYS PRIOR TO NKS WILL NO	SHOW OPENING DATE. F BE ACCEPTED.
☐ Credit Card: ☐ MasterCard ☐ VISA ☐ Discover	☐ Diners Clu	b 🗆 America	n Express		
Account Number:			·····	·	
Expiration Date: Cardholder's Name (as	s is appears on ca	ard):			
Cardholder's Signature:					

Prices, Policies, and Procedures Subject to Change

Cardholder's Billing Address: __



TELECOMMUNICATIONS SERVICES ** INSTRUCTIONS AND CONDITIONS - 2012

ORDER ONLINE AT WWW.SANDSEXPO.COM

INSTRUCTIONS AND CONDITIONS

- 1) The Sands Expo & Convention Center (SECC) and Specialized Event Services (SES) shall not be liable for, and hereby released from, any special, indirect, incidental, or consequential damage; including without limitation, the following: lost profits, damage to business reputation, lost opportunity or commercial loss of any kind to the customer which results from the use (or the inability to use) any of the services or equipment which is contemplated herein, or from the breach by the SECC, SES, or any of their employees, agents or contractors.
- Cancellation: Cancelation(s) must be received 24 hours prior to requested date of service to avoid a 25% cancelation fee.
 No refund will be given for lines canceled after they have been installed.
- 3) All charges are subject to change without prior notice.

ADDITIONAL CHARGES/FEES:

- Call Detail Charges Local call, operator-assisted, and 800 calls will be charged a minimum of \$1.00 per call. All long-distance and international calls are charged based on the prevailing rates.
- Instruments Instruments with attachment line must be returned to the SES Customer Service Desk within one hour following the close
 of the event. Exhibitors who do not return their instruments will be charged: \$125 for single-line instruments and \$500 for multiline and polycom instruments.
- Labor Charges Labor between the hours of 8:00 AM and 5:00 PM Monday-Friday (except holidays) will be at the Straight Time labor
 rate. All other hours will be at the Overtime rate (except holidays). Exhibitors will be charged to move lines, program exhibitor's
 equipment, or for damage to telephone lines which occurs in the booth and is caused by the exhibitor, exhibitor's employees, or any
 appointed representatives. Exhibitors will be charged on a labor and material basis for these occurrences.

LABOR RATES: Straight Time = \$89/hour Overtime = \$168/hour

LOCATION GRID

Please utilize attached grid to indicate all telephone line locations within your booth.

	ndicate booth numb	per this direction	
Indicate booth number this direction			Indicate booth number thi



TELECOMMUNICATIONS SERVICES ORDER FORM - 2012 *

Mail or fax forms with payment to:
SANDS EXPO & CONVENTION CENTER, ORDER PROCESSING DEPT.
201 SANDS AVENUE • LAS VEGAS, NV 89169
P: 702-733-5070 • F: 702-733-5568

ORDER ONLINE AT WWW.SANDSEXPO.COM

Please indicate total number of pages faxed to ensure complete order was received.

EVENT NAME: WSA February 2012		EVENT DATES: Feb. 6-	-8, 2012	BOOTH#/MTG. ROOM							
EXHIBITING CO. NAME:		HALL LOCATION:									
STREET ADDRESS:	CITY:		STATE:	ZIP:							
TELEPHONE:	FAX:		E-MAIL:								
ORDERED BY: (Print Name)	1	SIGNATURE:									
IMPORTANT: SES IS THE EXCLUSIVE TELECOMMUNICATIONS SERVICES PROVIDER AT SECC. NO OTHER PROVIDER OR TELECOMMUNICATIONS SERVICE WILL BE ALLOWED ON THE SHOW LFOOR AT ANY TIME. TO RECEIVE ADVANCE DISCOUNT PRICES, SES MUST RECEIVE YOUR ORDER WITH FULL PAYMENT BY 5 PM PST 21 CALENDAR DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILITY. ALL OTHER ORDERS WILL BE PROCESSED AT THE SHOW SITE RATE. NO CREDITS WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. CANCELATION(S) MUST BE RECEIVED 24 HOURS PRIOR TO REQUESTED DATE OF SERVICE TO AVOID A 25% CANCELATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE. FOR CREDIT CONSIDERATION, ALL SERVICE CONCERNS MUST BE MADE KNOWN DURING THE SHOW.											
BEFORE TELEPHONE LINES ARE INSTALLED, A CREDIT CARD MUST BE ON FILE. PLEASE FILL OUT THE "CREDIT CARD ATHORIZATION FORM". THE CREDIT CARD WILL BE USED TO INVOICE TELEPHONE CALLS THAT EXCEED THE DEPOSIT OR TO CREDIT ANY UNUSED PORTION OF YOUR DEPOSIT. PRE-PLANNING CAN SAVE YOU MONEY. Telephone lines are dropped with the main power drop into booth. PLEASE INDICATE ALL TELEPHONE LINE LOCATIONS BY FILLING OUT THE LOCATION GRID ON PAGE 29. Failure to notify SES of telephone location will result in a charge on a time and material basis to relocate line. Telephone service which is pre-ordered cannot be guaranteed prior to one day before event opening due to temporary conditions which exist during set up. Orders that are placed after the cut-off date will be handled on a first-come, first-serve basis. Orders placed at show site cannot be guaranteed. Instruments should be picked up at SES Customer Service Desk. Instruments will not be delivered to your booth. Instruments should be picked up at SES Customer Service Desk. ***SECC/SES has a limited number of ISDN lines available. Call for availability. All others must be ordered through Century Link at 1-800-786-8272 directly one month in advance of show date. For each direct data or ISDN line ordered through Century Link, a single line must also be ordered from SES. Please inform SES when you are ordering a direct data or ISDN line by completing the information below. These special feature phones will not work unless you have ordered the additional single-line telephone service from SES.											
ITEM	QTY	T T	SHOW SITE RA	TOTAL (QTY X PRICE)							
SINGLE-LINE TOUCH-TONE PHONE (VOICE ONLY) MUST BE ORDERED W/EACH POLYCOM		\$384.00 INCLUDES \$125 DEPOSIT	\$434 INCLUDES \$125 DE	POSIT \$							
MODEM LINE (for fax, credit cards, & other applicable equipment) EQUIPMENT MUST BE PROGRAMMED TO DIAL 9 FIRST. YOU MUST HAVE YOUR OWN ISP.		\$380.00 NO DEPOSIT RETURNED	\$430 NO DEPOSIT RETU	RNED \$							
MULTI-LINE TOUCH-TONE PHONE UP TO 6 ROLLOVERS (I.E., YOU RECEIVE ONE EXTENSION THAT IT THE ABILITY TO RECEIVE 6 INCOMING CALLS SIMULTANEOUSLY.) NOT FOR POLYCOM — PLEASE ORDER A SINGLE-LINE.	HAS	\$666 \$250 DEPOSIT INCLUDED	\$724 \$250 DESPOIT INCL	UDED \$							
VOICE MAIL WILL ACT AS AN ANSWERING MACHINE FOR YOUR SINGLE MULTI-LINE SERVICE	- OR	\$75.00	\$75.00	s							
EXTEND 11 ** EXTEND YOUR 11 LINE TO YOUR MEETING AREA		\$2,000.00	\$2,225.00	s							
EXTEND ISDN ** EXTEND YOUR ISDN LINE TO YOUR MEETING AREA		.,									
ISDN LINE INCLUDES PHONE LINE - LIMITED NUMBER		\$750.00 \$800.00 INCLUDES \$200 DEPOSIT	\$1,000.00 \$1,000.00 INCLUDES \$200 DE	POSIT \$							
POLYCOM - REQUIRES ORDER OF SINGLE-LINE TO FUNCT	TION	\$210/DAY	\$230/DAY	\$							
			TOTAL	\$							
PAYMENT AUTHORIZATION (Will be used for any and all SES services you order in addition to those listed on this form.) Check No MAKE PAYABLE TO: SANDS EXPO & CONVENTION CENTER. MUST BE RECEIVED 14 DAYS PRIOR TO SHOW OPENING DATE. INTERNATIONAL CUSTOMERS, PLEASE PAY BY CREDIT CARD OR WIRE TRANSFER. CHECKS DRAWN ON INTERNATIONAL BANKS WILL NOT BE ACCEPTED. Credit Card: MasterCard VISA Discover Diners Club American Express Account Number:											
			<u></u>								
Expiration Date: Cardholder's Name (a	as is appears on o	card):									

Prices, Policies, and Procedures Subject to Change

Cardholder's Signature:

Cardholder's Billing Address: